



**ESTACADA RURAL FIRE DISTRICT NO. 69
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
MARCH 16TH, 2017
CALLED TO ORDER @ 7 PM**

ROLL CALL:

President – Director Matthew Silva: Present

Vice President – Director John Bresko: Present

Secretary/Treasurer – Director Chris Randall: Present

Member – Director Ed Thoreson: Present

Member – Director John McAdoo: Present

OTHERS IN ATTENDANCE: Chief Morrissey, Division Chief Anderson, Division Chief Crowe, Lt. Schmitt, Eng. Gramer, Eng. Neault, Vol. Capt. Oliver, Melissa Liesegang and Rodonna Demeter

INVOCATION: Director McAdoo

FEBRUARY 16TH 2016-MEETING MINUTES: Approved by consensus

CHANGES TO THE AGENDA: None

PRESENTATIONS: None

COMMUNICATIONS RECEIVED: Letter from the Local 1159 with regards to Operation Warm

BOARD COMMENTS: None

DIVISION REPORTS:

A. FIRE CHIEF - ADMINISTRATION REPORT:

GOOD OF THE ORDER/PROJECTS

- We mailed out 23 letter of request for proposal and received 4 proposals for audit services in return.
- The media push for ISO is continuing. We will be attending the March Chamber of Commerce Luncheon and ISO will be discussed along with the volunteer program, apparatus and tools, and the station upgrades.
- The budget process continues to be a priority. We are still waiting on the assessed value from the county. All possibilities concerning negotiations with the bargaining unit are being considered during the process.

- Our facilities committee will be meeting again on March 8th. Mike Platz has been invited to the meeting to help with conceptual drawings using his CAD program.
- A SAFER Grant will be submitted for recruitment and retention of volunteers and we are awaiting notification.

CCOM

- Recently there was a failure of the radio system that affected Estacada, Colton, and Molalla fire districts. We have been assured the new radio system will have built in redundancy that will eliminate this kind of system failure in the future.

UPCOMING EVENTS

- Community Coffee – First Tuesday of each month at 9 AM
- Volunteer Business Meeting – First Wednesday of each month at 7 PM
- Concealed Firearms Safety Class – March 11th at the Main Station at 9 AM – 1 PM
- Easter Egg Hunt preparation – April 14th
- Easter Egg Hunt – April 15th at Noon
- Fire District Annual Open House – June 24th from 10 AM till 1 PM

B. EMERGENCY SERVICES: Chief Crowe stated the station has heat again. He also discussed the cost of decommissioning the oil tank will likely be around \$10,000. The fence and bollards should be installed sometime next week around the new propane tanks. SCBAs have been ordered and should be arriving next month.

C. SUPPORT SERVICES: Chief Anderson stated the IT upgrade is mostly complete and the reporting system upgrade is in progress. The reporting system is upgrading to National EMS Information System (NEMIS) which is very similar to the National Fire Information Reporting System (NFIRS).

D. FIRE MARSHAL: Nothing to report

E. VOLUNTEER: Vol. Assoc. Pres. Ken Oliver stated the training with Clackamas Fire is going well.

F. CAREER: Nothing to report

FINANCIAL REPORTS: Director Thoreson moved and Director Randall seconded a motion to pay the bills as submitted. *A vote was taken, and all were in favor.*

COMMITTEE REPORTS:

A. Policy Committee: Nothing to report

B. Interagency Committee: Nothing to report

OLD BUSINESS:

- A. **Board of Directors Membership Policy:** Director Silva motioned and Director Thoreson seconded to approve the Board of Directors Membership Policy with the corrections suggested by Attorney John Watts. ***A vote was taken, and all were in favor.***
- B. **Officers of the Fire District Board Policy:** Director Silva motioned and Director Thoreson seconded to approve the Officers of the Fire District Board Policy. ***A vote was taken, and all were in favor.***

NEW BUSINESS:

- A. **Attorney of Record Discussion** – Discussion concerning the attorney of record. It was decided to look at what options are out there and who other districts are using. Discussion was moved to a later date.
- B. **Financial Auditor Selection** – Director Thoreson motioned and Director Bresko seconded to accept the audit services proposal from Koontz, Perdue, Blasquez & Co. ***A vote was taken, and all were in favor.***

BOARD COMMENTS: None

PUBLIC COMMENT: None

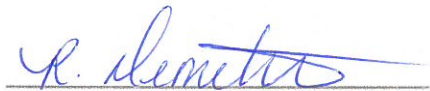
ORS 192.660 (2) – EXECUTIVE SESSION – The Board adjourned the meeting and then moved with the Chiefs to the Administration office's meeting room to discuss labor negotiations.

NEXT BOARD MEETING: Thursday, April 20th 2017 @ 7 pm at the Main Fire Station.

ADJOURNMENT: Meeting adjourned at 7:44 PM by consensus.

Respectfully Submitted:

March 21ST, 2017



Rodonna Demeter, Administrative Manager

Approval by Consensus:



Chris Randall Secretary/Treasurer