



**ESTACADA RURAL FIRE DISTRICT NO. 69
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
JUNE 21, 2018
CALLED TO ORDER @ 7 PM**

ROLL CALL:

President – Director Matthew Silva: Present
Vice President – Director John Bresko: Present
Secretary/Treasurer – Director Chris Randall: Present
Member – Director Ed Thoreson: Present
Member – Director John McAdoo: Present

OTHERS IN ATTENDANCE: Fire Chief Morrisey, Division Chief Crowe, Division Chief Anderson, Volunteer, Eng. Ireland, Eng. Westenfelt Vol. Morden, Vol. Hoops, Rodonna Demeter, and Melissa Liesegang.

INVOCATION: Vol. Chaplain Nita Hoops

OPEN PUBLIC HEARING FOR THE PROPOSED BUDGET FOR FISCAL YEAR 2018/2019: 7:01 PM

MAY 14, 2018- BUDGET COMMITTEE MEETING MINUTES: Approved by consensus.

MAY 17, 2018 – REGULAR BOARD MEETING MINUTES: Approved by consensus.

CHANGES TO THE AGENDA: Executive session postponed.

PUBLIC COMMENT: None.

COMMUNICATIONS RECEIVED: Thank you letters from citizens, and a thank you email and card for station tours.

BOARD COMMENTS: None.

DIVISION REPORTS:

A. FIRE CHIEF – ADMINISTRATION REPORT:

GOOD OF THE ORDER/PROJECTS

- The main station seismic rehab is moving along. The roof should be completed in the next week to 10 days.

- According to SDAO Risk Management Consultant Greg Jackson we are below average on claims in all categories including, property, auto damage, auto liability, general liability and worker's comp.
- A drive is being put together for the board director to have instant access to important files. These would include audits, budgets, policies, resolutions, and other important documents.

UPCOMING EVENTS

- Community Coffee – First Tuesday of each month at 9 AM
- Volunteer Business Meeting – First Wednesday of each month at 7 PM.
- June and July board meetings will be held at the Estacada city hall.

B. EMERGENCY SERVICES: Chief Crowe added the seismic remodel is ahead of schedule, and there have been some cost savings. The entrance to the station will be changed for better security and public access and appeal.

C. SUPPORT SERVICES: Chief Anderson talked about Volunteer Damon Faust and his article on the front page of the local newspaper, and our recruitment ads that are in the same paper.

D. FIRE MARSHAL: Nothing further to report.

E. VOLUNTEER: Nothing to report.

F. CAREER: Nothing to report.

FINANCIAL REPORTS: Director Bresko moved and Director McAdoo seconded a motion to pay the bills as submitted. ***A vote was taken, and all were in favor.***

COMMITTEE REPORTS:

A. Interagency Committee: Nothing to report

B. Remodel Committee: Nothing to report

OLD BUSINESS: None

NEW BUSINESS:

A. Board Policies:

- **Inventory/Assets Policy (update)** – Director Silva moved and Director Randall seconded a motion to approve this policy that expands the inventory language that requires computers, and motorized vehicles and equipment be maintained and included in inventory. ***A vote was taken, and all were in favor.***

- **Capital Asset Management** – Director Silva moved and Director Randall seconded a motion to approve this policy that addressed the management and replacement of capital assets.. **A vote was taken, and all were in favor.**

B. Unanticipated Revenue Resolution 2018-04 – Director Silva moved and Director Thoreson seconded a motion to approve Resolution 2018-04, Resolution Appropriating Unanticipated Revenue, to the General Fund of the Estacada Rural Fire District No. 69. **A vote was taken, and all were in favor.**

PUBLIC COMMENT: Citizen Bev Croghan asked the board if they are going to reconsider their decision for the feasibility study and stated that she was responded to rudely and the board refused to answer. She stated that if the board is not going to do the feasibility study, she hopes they have a plan for the district.

CLOSE HEARING FOR THE PROPOSED BUDGET FOR FISCAL YEAR 2018/2019: 7:42 PM

RESOLUTION 20018-05: Director Silva moved and Director McAdoo seconded a motion to adopt Resolution 2018-05, Resolution Adopting the 2018/2019 Budget, Appropriating Funds and Imposing & Categorizing Taxes. **A vote was taken, 3 yeas, 2 nays (Bresko & Randall).**

BOARD COMMENTS: The board work session planned for July will be moved to August due to Director Silva consulting with a facilitator. Director Silva stated we need a facilitator to help us get to where we are going, wherever it is. He spoke to Sandy Fire and Michael Hansen is a highly recommended professional. Director Silva moves and Director Thoreson seconded a motion to adopt the personal service contract agreement on this day June 21, 2018 between the Estacada Rural Fire Protection District 69 and Michael V. Hansen Consulting, LLC, doing business as an Oregon Corporation in Roseburg OR. The total amount not to exceed \$6000. Director McAdoo will be the assigned point person. **A vote was taken, and all were in favor, contingent on our legal representative's approval of the contract.**

Director Thoreson asks for an audio clip from the Nov. 10, 2016 Board Meeting to be played for everyone to hear. He states after the audio clip has finished that explains why he was feeling the way he was about Clackamas Fire and the feasibility study. He said there was not information from the interagency meetings brought back to the board about the merger/annexation. He wants the public to know that every asset that the district has worked hard for will no longer be “ours” and will become Clackamas. Director Thoreson also discussed the District’s percentage of collection and compared contingency with other districts.

NEXT BOARD MEETING: Thursday, July 19, 2018 @ 7 pm at Estacada City Hall.

ADJOURNMENT: Meeting adjourned at 8:14 PM by consensus.

Respectfully Submitted:

June 25, 2018

Approval by Consensus:

Rodonna Demeter, Administrative Manager

Chris Randall Secretary/Treasurer