



**ESTACADA RURAL FIRE DISTRICT NO. 69
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
NOVEMBER 21, 2019
CALLED TO ORDER @ 7 PM**

ROLL CALL:

President – Director Matthew Silva: Present

Vice President – Director John Bresko: Present

Secretary/Treasurer – Director John McAdoo: Present

Member – Director Ed Thoreson: Present

Member – Director Ken Oliver: Present

OTHERS IN ATTENDANCE: Interim Fire Chief Beaudoin, Dep. Chief Loomis, Lt. Gramer, Eng. James, Vol. FF Morden, Vol. Assoc. Pres. Hambelton, Vol. Chaplain Nita Hoops, Rodonna Demeter, Melissa Liesegang and members of the public.

INVOCATION: Dir. McAdoo

CHANGES TO THE AGENDA: Director would like to add discussion to Old Business, regarding Chief Beaudoin's position.

PRESENTATION: The Annual Financial Statement was presented by Peter Gelser of Koontz & Blasquez Associates P.C. Mr. Gelser went over the purpose of the Communication of Those Charged with Governance and the Communication of Internal Control Related Matters Letters. He went on to discuss the financials, and stated that the District is doing fine financially. He explained that pages 10 & 11 of the financial statement show the governmental financials including the capitals assets. The outflows listed are related to pensions and other post-employment benefits. Mr. Gelser further explained that page 12 of the statement shows the revenue and expenses for the year, these numbers show the change in Net Position which is the Net Profit or Net Loss, in this case it showed a \$217,000 loss, which he stated was mostly related to pension related liabilities. On page 50, the statement shows the major funds of the District. The General Fund is the normal activities, and the net change shows a loss of \$105,000. Mr. Gelser explained the General Fund loss is the number to pay attention too and they should recognize the changes from the monthly reports they receive. Page 54 shows the budget to actual numbers; Peter told the Directors the numbers on this page drive the financials. Director McAdoo asked how the Cadillac Tax changes affect healthcare costs and the financials. Mr. Gelser stated the costs related to the tax were unknown and it could possibly increase the cost of healthcare, and that could be a driving force for the budget. Director Silva asked about the deficiency of K&B drafting the Financial Statement and the bid process. Mr. Gelser responded that it's not really a deficiency as long as those who do the financials at the District understand the numbers and the changes in management could have contributed to the bid process discrepancy. He further told the Directors they are welcome to call him if they have any questions after the

presentation. Director McAdoo moved and Director Thoreson seconds a motion to adopt the auditor's report as presented. *A vote was taken; all were in favor.*

OCTOBER 16, 2019 REGULAR BOARD MEETING MINUTES: Approved by consensus

COMMUNICATION FROM THE PUBLIC: None

BOARD COMMENTS: Director McAdoo asked if the District got the iPad back from Chris Randall. Director Bresko asked why the doors at the George Station are not the same color as the doors at ST330. Director McAdoo asked why everyone received an email invite from Richard Anderson.

STAFF REPORT:

- **INTERIM FIRE CHIEF REPORT:** Chief Beaudoin stated that we continue with business as usual. Clackamas Fire put together a punch list of items that should be completed by Dec. 31, 2019. He also introduced Chief Loomis, hired to help get things completed before the transition.
- **DIVISION CHIEF REPORT:** Nothing to report
- **FIRE MARSHAL:** Nothing to report
- **VOLUNTEER:** Nothing to report
- **CAREER:** Nothing to report

FINANCIAL REPORTS: Director McAdoo moved and Director Thoreson seconded a motion to pay the bills as submitted. *A vote was taken; all were in favor.*

COMMITTEE REPORTS: Next Interagency Committee meeting December 9, 2019.

OLD BUSINESS:

- **Short St. Property –** The realtor has terminated the contract to sell the property. Director Oliver suggests dropping the cost of the property to \$149,900. He also found that the property could be zoned as residential. Director Silva moved and Director Thoreson seconded a motion that the property be sold for \$149,900 and gave Chief Beaudoin and Director Oliver the authority to find a realtor. *A vote was taken; all were in favor.*
- **Fire Chief Position –** The Directors believe that having "a boot on the ground" and keeping Chief Beaudoin on as an Estacada Fire employee for eight hours a month going forward, would be advisable. Director McAdoo motioned to keep Chief Beaudoin on as of January 1, 2020, for eight hours a month to oversee operations, financials and that the contract is being administered, as it should be. There is no second to the motion. Chief Loomis suggested crafting the appropriate language for the motion with assistance from our partners at Clackamas Fire. Deputy Chief Whitely of Clackamas Fire agreed with Chief Loomis. Director Silva stated that he and Director Oliver would take this information to the Interagency Committee meeting and report back.

NEW BUSINESS:

- Authority to Pay the Contract for Services with Clackamas Fire District #1 – Director Silva moved and Director Bresko seconded a motion that the Estacada Fire Board agrees to pay the contract for services with Clackamas Fire District #1 monthly. Director Bresko asked for clarification that the IGA payment ends with the start of the contract for services. ***A vote was taken; 4 yays, 1 nay (McAdoo)***

PUBLIC COMMENT: None

BOARD COMMENTS: None

NEXT BOARD MEETING: December 18, 2019 @ 7 pm at the ERFD Meeting Room.

ADJOURNMENT: Meeting adjourned at 7:37 PM by consensus.

Respectfully Submitted:

December 2, 2019

Approval by Consensus:

Rodonna Demeter, Administrative Manager

John McAdoo Secretary/Treasurer