



**ESTACADA RURAL FIRE DISTRICT NO. 69
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
SEPTEMBER 15, 2016
CALLED TO ORDER @ 7 PM**

ROLL CALL:

President – Director Matthew Silva: Absent
Vice President – Director John Bresko: Present
Secretary/Treasurer – Director Chris Randall: Absent
Member – Director Ed Thoreson: Present
Member – Director John McAdoo: Present

OTHERS IN ATTENDANCE: Chief Morrissey, Division Chief Anderson, Eng. James, Deputy Fire Marshal Shawn Olsen, Melissa Liesegang and Rodonna Demeter

INVOCATION: Director McAdoo

AUGUST 18, 2016-MEETING MINUTES: Approved by consensus with correction.

CHANGES TO THE AGENDA: Fire Prevention Proclamation 16-01 added to New Business

PRESENTATIONS: None

COMMUNICATIONS RECEIVED: We received a letter from Fred Charlton, Fire Chief, Clackamas Fire District No. 1, thanking us for our response and assistance on the barn fire in the Boring Fire District on August 14, 2016.

BOARD COMMENTS: None

DIVISION REPORTS:

A. FIRE CHIEF - ADMINISTRATION REPORT:

GOOD OF THE ORDER/PROJECTS

- The party interested in the Short Street property inquired about the Board's position on selling the property and was told the District is not interested in selling at this time.
- Cody Ruegg and the Fire Chief will be meeting with Clackamas County Planning and Zoning about options for the Springwater property.

- The paperwork necessary from Estacada Fire for the Main Station seismic rehab/remodel has been finished and sent over to Mackenzie for completion on their part. The RFQ process is in the works now and has been placed on the September Agenda for discussion.
- A meeting with Jack Snook is scheduled for September 16th to go over the Strategic Plan draft.
- Four resumes have been received for the Career Lieutenant Eligibility List.
- Station 115 remodel well under way. Chief Crowe has been asked to provide a budget for the project.
- The unit identification model for CAD (computer aided dispatch) was passed up to the State Fire Marshal's Office and is now before the Governor's Fire Service Policy Council. When adopted Estacada units will be assigned numbers 330-334.
- Performance review process has begun for the Administrative staff.

UPCOMING EVENTS

- Community Coffee – First Tuesday of each month at 9 AM
- Volunteer Business Meeting – First Wednesday of each month at 7 PM
- SDAO Board Practices Assessment – October 20th at 5:30 PM
- Next Board meeting October 20th at 7PM

B. EMERGENCY SERVICES: Nothing to add

C. SUPPORT SERVICES: Chief Anderson added the Volunteer Association and the Local 1159 are purchasing pink t-shirts for all Volunteers and Staff for Breast Cancer Awareness during the month of October. Director McAdoo asked Chief Anderson how the resident volunteers are affecting volunteer response. Chief Anderson answered that some volunteers feel like they are lacking response opportunities.

D. FIRE MARSHAL: Deputy Fire Marshal Olsen discussed a 316 lot subdivision (Campenella property) that is in the plan review phase and also went over the number inspections that have been completed. He also mention that both he and Izak Hamilton will be doing public education at the schools for grades K-3. Director Bresko commented that the fire prevention people working here from Clackamas Fire are performing above expectations. Also see New Business regarding the Fire Prevention proclamation.

E. VOLUNTEER: None

F. CAREER: Eng. James stated that the joint training with Clackamas is going quite well. He also stated that relations between the three chiefs and labor are going very well.

FINANCIAL REPORTS: Director Thoreson moved and Director McAdoo seconded a motion to pay the bills as submitted. *A vote was taken, and all were in favor.*

COMMITTEE REPORTS:

- A. **Policy Committee:** Nothing to report

- B. **Interagency Committee:** Nothing to report

OLD BUSINESS:

- A. **Main Fire Station Seismic Rehabilitation/Remodel project-** Discussions took place regarding the project and the Directors that were present declined to make any decisions until all Directors were able to attend.

NEW BUSINESS:

- A. **Fire Prevention Proclamation 16-01** – Deputy Fire Marshal Shawn Olson presented Proclamation 16-01 to Designate the Month of October as Fire Prevention Month. Director McAdoo moved and Director Thoreson seconded a motion to adopt Proclamation 16-02. ***A vote was taken, and all were in favor.***

BOARD COMMENTS: None.

PUBLIC COMMENT: None

NEXT BOARD MEETING: Thursday, October 20th, 2016 @ 7 pm at the main fire station. **This will be the second Thursday this month.**

ADJOURNMENT: Meeting adjourned at 8:00 PM by consensus.

Respectfully Submitted:
September 20, 2016

Approval by Consensus:



Rodonna Demeter, Administrative Manager



Chris Randall Secretary/Treasurer