

Estacada Fire District #69



REGULAR BOARD OF DIRECTORS' MEETING August 20, 2020

(This meeting was recorded.)

1. **CALL TO ORDER PER ORS 192.610 TO 192.690**
 - a. **ORS 192.650 – The meeting is being recorded.**

President Silva called the meeting to order at 7:00 pm.

2. **INVOCATION**

Chaplain Patrick Lumbroso gave the invocation.

3. **FLAG SALUTE**

Done.

4. **ROLL CALL:**

President - Director Matthew Silva: Present
Vice President - Director John Bresko: Present
Secretary/Treasurer - Director John McAdoo: Present
Member - Director Ken Oliver: Present
Member - Director Ed Thoreson: Present

Others in attendance:

Clackamas Fire District #1: Chief Fred Charlton; Finance Director Christina Day; Battalion Chief Steve Deters; Deputy Chief Doug Whiteley; Division Chief Mike Corless; Division Chief Joshua Gehrke; Division Chief Nick Browne; Division Chief Brian Stewart; Public Information Officer Brandon Paxton; Emergency Manager Gregg Ramirez; District Chaplains Patrick Lumbroso and Nita Hoops; Volunteer Association President Kirk Hambley; Volunteers Tom Benschoter and Jerry Kearny; and Executive Assistant Rachel Trotman.

5. **CHANGES TO THE AGENDA**

None.

6. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JULY 16, 2020**

Minutes were approved by consensus as written.

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7. PUBLIC COMMENT

None.

President Silva asked if there were any online boards for the public to voice concerns or ask questions in addition to coming to a live on Zoom meeting.

Executive Assistant Trotman responded that no, she didn't believe there were any online boards for this. However, her email was on the public notice and they could send her an email if they had concerns.

President Silva shared that if anyone was having troubles connecting, they could reach out to Executive Assistant Trotman. She will convey the message to him, and they will address it at the next board meeting.

8. BUSINESS ITEMS

B-1 Request Board Approval of Proclamation 20-01 – To Designate the Month of September 2020 as Emergency Preparedness Month – Emergency Manager Gregg Ramirez

Emergency Manager Ramirez requested the Board adopt the Proclamation designating September as National Preparedness month. This year they are recognizing the theme, "Remember the Water." He respectfully asked the Board to consider adopting this proclamation and joining effort to remember the water.

President Silva shared that he was 100% for it. He asked if "Remember the Water" was referring to the dangers of water or the conservation of water.

Emergency Manager Ramirez asked for a couple minutes to review the plans for getting message to the public.

Emergency Manager Ramirez explained that this year they partnered with Clackamas River Water and the Regional Water Consortium to produce four short videos that will address various topics regarding emergency water supply.

He explained that water is as critical as it is fragile. There are several different types of natural or manmade disasters that can interrupt and disrupt the access to good, clean drinking water. It's incumbent upon all of us to be prepared.

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Emergency Manager Ramirez shared that it's a challenge because it takes a lot of water. They recommend a minimum of one gallon per person per day for at least 14 days. For a family of four, that's 56 gallons of water, and that is a huge challenge by itself.

He shared that it's their job is try to and reach the public to show them the importance of water and how they can tackle this big hurdle/challenge.

He explained that the four short videos will be on: starting their emergency planning with water, safely storing their emergency water supply, where to find water in an emergency, and treating contaminated water. The short videos will link to the Regional Water Consortium's website that has longer, more in-depth videos.

He shared that they will be doing this in September in partnership with the Regional Water Providers Consortium. He hoped that the Board would join them in this effort.

President Silva made a motion and Director Thoreson seconded for the Board of Directors to adopt Proclamation 20-01 – To Designate the Month of September 2020 as Emergency Preparedness Month, with the theme, “Remember the Water.”

The motion passed unanimously.

9. BOARD INFORMATIONAL UPDATES / COMMENTS

None.

10. STAFF / COMMITTEE REPORTS

a. Chief's Report - Chief Charlton

Chief Charlton reported that on August 13, Clackamas County mobilized a taskforce for the Mosier Creek Fire outside of the Dalles. The taskforce included Clackamas Fire, Lake Oswego Fire, Canby Fire, Molalla Fire, and Sandy Fire. The firefighters performed exceptionally well with no injuries reported. As of a few days ago, the fire was under 1000 acres and 65 % contained. On Monday evening, the taskforce returned safely.

He shared that they are monitoring a very small number of fires in Oregon. The Oregon State Fire Marshal's Office (OSFM) was monitoring several major, catastrophic wildfires in California. On August 19, the OSFM mobilized Lynn, Marion, and Clatsop counties for California. They continued to look for support for California but are mindful of the extreme fire conditions here in Oregon.

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Chief Charlton shared a COVID-19 update. They continued to work to ensure everyone is safe – communities, volunteers, firefighters, employees, and Board members. They were procuring PPE in preparation for a resurgence of COVID-19 or any other contagious disease. They planned to acquire six to twelve months' worth of PPE and store it in the Logistics warehouse.

Chief Charlton shared an update regarding the proposed merger between CFD #1 and EFD #69. Next week, the Board will be mailed an informational packet with printed materials that include a merger brochure, FAQ document and a mailer. The EFD #69 website was shown during the meeting and he demonstrated where the merger materials could be found.

Chief Charlton explained that BC Deters will start providing his report in a written format. It was included in this month's packet. With a written report, others can reference all the great things that are going on within EFD #69.

President Silva thanked Chief Charlton for ensuring this got done. President Silva explained to the Board that Chief Charlton had spoken to him about how no one was documenting all the incredible things happening, such as the volunteer staffing at the George Road Station. He appreciated Chief Charlton and BC Deters bringing this up so all these things can be recorded.

b. Contract for Service Report - BC Steve Deters

BC Deters shared that his report was also in written form and included in their packets.

He shared that training this month included vehicle extrications. There were multiple assignments completed on Target Solutions, which is their web-based training platform. The topics included bail out training, commercial fires, draft site locations, and water shuttle and relay pumping.

He shared for EMS training, they covered CPR recertification, Lukas device training (helps with chest compressions), crime scenes awareness, and sports medicine.

He reported that there were 131 calls for service in July.

He shared that there was a planned protest on July 15. It was luckily pretty mundane. They up staffed and had an additional engine ready, E318, along with BC 301, and Brush 318.

He shared there was a water recuse at McIver Park and a house fire (full details in his report). He noted that Brush 333 was able to help at the house fire.

He reported that they are doing lots of general maintenance at Station 330 which included yard work and power washing. They did a little more work at Station 333 that included power

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washing the building, power washing the roof, cleaning gutters, and replacing the flag. They have received a dedication plaque and were working to get it mounted.

BC Deters noted the following staffing for July:

Clackamas Stations

- Stn.12 (Logan Community) – 12/31
- Stn.13 (Clarkes Community) – 17/31
- Stn.18 (Eagle Creek Community) – 31/31

Estacada Stations

- Stn.333 (George Rd. Station) – 15/31

Rehab/Water Tender Group – 19/31

BC Deters shared that Firefighter Noah Smith was hired by Mid-Columbia and Firefighter Nick Wettlaufer was hired by Warm Springs. He wished them the best of luck.

He reported that the Volunteer Association held their monthly meeting via Zoom. They donated \$1,000 to the Estacada Moose Lodge to help keep organization going during the pandemic.

He reported that they have 27 recruits finishing up and will start academy on September 12. They were working through details of that right now.

Director Oliver asked about a LOSAP update.

LOSAP Update

BC Deters reported that 11 days ago, he submitted the closing of accounts. That check will be sent to the administrative building on Fuller Road. Payroll Specialist Burns will notify him when it arrives, and they will do the re-distribution. He will notify the Board when this happens.

Director McAdoo asked if they still have a CERT team. BC Deters responded, yes, Emergency Manager Ramirez heads up the CERT for CFD #1 and EFD #69.

Director McAdoo asked if they received information about the support the honoring police officers event on the 29th. BC Deters confirmed that, yes, BC 301 and the engine company will be attending.

c. Financial Report - Finance Director Christina Day

Finance Director Day explained that the financial report was included in their packets.

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She shared that they were two months into the new fiscal year, therefore there was not a lot to report. The numbers reflect two months' worth of contract for service (July and August) and she will be paying September's shortly as well.

She reported that their cash on hand was about \$1.5 million.

She reminded them that the annual audit was coming up on September 10 and 11. The audit will be conducted out of the main station, at least part of that time.

President Silva asked Director McAdoo if he meets with the auditor as treasurer of Board.

Director McAdoo replied, no, he just signs the documents after they are approved.

d. Joint Oversight Committee Report - Verbal - Directors Silva and Oliver

President Silva reported that they had a Joint Oversight Committee Meeting on August 12. They established a PAC fund. These funds will be used to help fund the information that will go out to public. This helps ensure that everyone gets educated through pamphlets, lawn signs, etc.

The Local 1159 IFF mailed a check to Director Syring. This will be deposited in the PAC account to start getting this movement going.

President Silva and Director Oliver met with Director Syring at his house to review information about the PAC. He gave kudos to Director Syring for making sure they meet the timelines, dates, etc.

A gentleman in Damascus agreed to help prepare them for the upcoming election.

Director Oliver shared more details about setting up the PAC. He shared that they got the SEL 221 Form to the Secretary of State last week to open up the PAC and that was approved. Connie Redmond will be the Treasurer and Chris Randall will be the Director of the PAC. They will set up a checking account next week.

He reported that they asked a couple local businesses for a statement for the voters' pamphlet.

President Silva shared that he thought it was important for the Directors to know what a PAC fund is. He explained that they can use PAC dollars to be non-bias, only facts. They can make statements on why they believe this is the right thing to do. CFD #1 created the pamphlets with only objective items, but these also had to be non-bias. The PAC can create materials that are factual and explain why they believe this is a good idea. This will be vetted by multiple people.

11. CORRESPONDENCE

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Noted.

12. COMMUNITY ITEMS

August 29th community event noted.

13. NEXT MEETING

President Silva announced the next Board of Directors' meeting will be Thursday, September 17, 2020, at 7:00 pm by remote video conferencing.

President Silva asked if there were any questions or concerns.

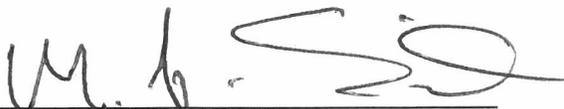
14. ADJOURNMENT

The meeting adjourned at 7:30 pm.

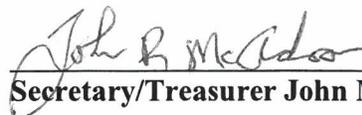
UPCOMING EVENTS:

September 17th – Regular Board Meeting – 7:00 pm

Rachel Trotman
Executive Assistant



President Matthew Silva



Secretary/Treasurer John McAdoo