



**ESTACADA RURAL FIRE DISTRICT NO. 69
BOARD OF DIRECTORS
REGULAR BOARD MEETING & BUDGET HEARING
MINUTES
August 18, 2016
CALLED TO ORDER @ 7 PM**

ROLL CALL:

President – Director Matthew Silva: Absent
Vice President – Director John Bresko: Present
Secretary/Treasurer – Director Chris Randall: Present
Member – Director Ed Thoreson: Present
Member – Director John McAdoo: Present

OTHERS IN ATTENDANCE: Chief Morrissey, Division Chief Anderson, Lt. Courtain, Eng. Clarke, Jeff Humphries, Kathy Bowman, and Rodonna Demeter

INVOCATION: Chaplain Patrick Lumbroso

JULY 21, 2016-MEETING MINUTES: Approved by consensus

CHANGES TO THE AGENDA: Resolution 2016-05 added to New Business

PRESENTATIONS: Jeff Humphreys and Kathy Bowman from Mackenzie presented preliminary site plan and floor plan for a remodel of Station 100 with a seismic upgrade. They also discussed the idea of building a new station instead of a remodel of the station. They went over the cost comparison of each option and a timeline for the process. The floor plan for the remodel would include sleeping quarters, Administration offices, and a secure parking area with a new addition for the apparatus bay.

COMMUNICATIONS RECEIVED: We received a card from Nannette thanking everyone for helping her mom when she fell in the Thriftway parking lot.

BOARD COMMENTS: None

DIVISION REPORTS:

A. FIRE CHIEF - ADMINISTRATION REPORT:

GOOD OF THE ORDER/PROJECTS

- The 2016/2017 Board Meeting Schedule has been published with the approved changes. Consensus was reached on supplying the Board with iPads to receive emails and board packets and other communications.

- The Short Street paving project should be complete in the next two weeks.
- Chief Officers from TVFR may be able to attend the October Board meeting to discuss House Bill 4030, the Oregon Ground Emergency Medical Transport (GEMT).
- A draft of the Strategic Plan should be ready around the 2nd week of September. The Board President will need to draft a letter acknowledging the process and the District's commitment to the plan.
- The new Administrative Clerk will be Melissa Liesegang.
- Letter of intent and resumes for the Career Lieutenant Eligibility list must be received by Friday August 26th 2016.
- The St.115 remodel has begun.
- The Water Tender Replacement Grant and the Mobile Data Computer Replacement Grant were denied.
- The new Orchid Health Wade Creek Clinic has opened. It is located in the high school parking lot.

UPCOMING EVENTS

- Community Coffee – First Tuesday of each month at 9 AM
- Volunteer Business Meeting – First Wednesday of each month at 7 PM
- SDAO Board Practices Assessment – October 20th at 5:30 PM
- Next Board meeting August 18th at 7PM

B. EMERGENCY SERVICES: Nothing to add

C. SUPPORT SERVICES: Chief Anderson added, the increase in the number of volunteer hours is due to the residents and will increase even more with the addition of two more residents at ST115 after the remodel.

D. FIRE MARSHAL: None

E. VOLUNTEER: None

F. CAREER: None

FINANCIAL REPORTS: Director Thoreson moved and Director McAdoo seconded a motion to pay the bills as submitted. *A vote was taken, and all were in favor.*

COMMITTEE REPORTS:

A. Policy Committee: Director Randall asked what the Policy Committee is because there has not been a report since he started on the Board. He would like to receive a policy to go over each month and discuss.

B. Interagency Committee: Nothing to report

OLD BUSINESS:

- A. Resolution 2016-04 for Sale of Sub-Station Property on S. Springwater Rd-** A motion was made by Director McAdoo and seconded by Director Thoreson to approve Resolution 2016-04 for the sale of real property located at T4S, R4E, Section 09, W.M, Tax Lot 1500 as described in deed no. 1973-22215 (Book 935, Page 528) of Clackamas County. ***A vote was taken, and all were in favor.***
- B. Senate Bill 1513-** Director McAdoo thanked the office staff for their help gathering information for him. He stated the county commission thanked him for the information he brought to them. Clackamas County is supporting the bill so there is no need for us to write a letter in support.

NEW BUSINESS:

- A. Resolution 2016-05 –** A resolution of Estacada Rural Fire District No. 69 authorizing the Fire Chief to develop and implement a request for qualifications process for architect services to construct a new main fire station. Resolution 2016-05 has been tabled till the Board can look at the drafted RFQ first and then decide what the next step will be.

BOARD COMMENTS: None.

PUBLIC COMMENT: None

NEXT BOARD MEETING: Thursday, September 15th, 2016 @ 7 pm at the main fire station.

ADJOURNMENT: Meeting adjourned at 7:54 PM by consensus.

Respectfully Submitted:

August 24, 2016

Approval by Consensus:



Rodonna Demeter, Administrative Manager



Chris Randall Secretary/Treasurer