



ESTACADA FIRE ACQUIRED STRUCTURE OWNER'S RESPONSIBILITY CHECKLIST

- ____ Obtain a demolition permit from the jurisdiction where the building is located (City or County).
 - City of Estacada contact Community Development at 503-630-8286
 - Clackamas County demolition permits call 503-742-4240 or at 150 Beaver Creek Road, Oregon City, OR. 97045
 - *Owner must comply with Scope of work requirements and site cleanup.*
- ____ Provide proof of insurance cancellation or a signed statement of nonexistence of insurance.
- ____ Remove hot water, oil, propane tanks and any other pressurized vessel located in or near the structure to be burned.
- ____ All utilities shall be disconnected from the house
- ____ If Natural gas is at the structure it must be disconnected by the gas company at the street.
- ____ Asbestos inspection completed. If asbestos is found, it must be removed by an approved asbestos removal contractor. A copy of the statement from the contractor showing asbestos has been removed or that no asbestos exists in the building must be provided.
- ____ Complete and sign the Estacada Fire District consent, release and indemnity agreement for live fire training. This form must be notarized.
- ____ Provide clear proof of ownership and evidence of clear title must be provided. An "ownership ending encumbrance report" is adequate.
- ____ If a lien exists on the structure, they must also sign the consent of lien holder form, and have it notarized.
- ____ Provide the latest paid tax statement that includes a legal description of the property to be burned.
- ____ Provide a check for \$2000 to the Estacada Volunteer Firefighters Association (this helps cover the cost to feed volunteers, pay for materials to prep the building for burning, etc.)
- ____ Any other additional requirements as determined by the fire department prior to burning. (*Tree cutting, brush removal, interior debris removal, fencing, etc. These items are discussed with the building owner*)

Fire Department Signature: _____ **Date:** _____



ESTACADA FIRE

Consent, Release, and Indemnity Agreement for Live fire Training

We, the undersigned, being the legal owners of the property located at

_____ hereby donate the following described buildings on said property,

_____ to Estacada Fire District.

The described building(s) are donated for the express purpose of training firefighters and are to be burned to the ground in the course of conducting training exercises.

It is agreed that these buildings will no longer be insured against loss by fire; it is also agreed to hold harmless Estacada Fire District, all participating fire departments, their personnel, the City of Estacada, or any subdivision thereof, for damages sustained by the above-described buildings and/or the property upon which they are located.

Further, the owners shall not be held liable for any injuries to personnel, damage to equipment, or damage to property of others sustained in connection with these training exercises.

The owners have divulged all known hazards associated with these buildings to Estacada Fire District. Examples of hazards worth noting are structural problems, contamination from drug lab activity, hidden asbestos problems, and utilities such as gas or electricity that have not been disconnected.

The property owner assumes full responsibility for the safety of the site after Estacada Fire District formally leaves the site and turns the property back over to the owner.

Legal owner(s): _____

Legal owner's address: _____

Legal owner's signature: _____

Date: _____

Subscribed and sworn to me this _____ day of _____, 20__.

STATE OF OREGON)
) Ss.

Count' of)

Personally appeared before me this ___ day of _____, 20__, the above named _____, known to me, who, upon oath, acknowledged the foregoing instrument to be true and accurate, and _____ voluntary act and deed.

Notary Public for Oregon
My commission expires:



Consent of Lienholder

_____, who/which holds a lien on the property and structures referred to above by virtue of a _____, executed. _____, recorded _____, page _____, _____, County' Records, hereby consent to the destruction, as stated above, of the structures located on the property above.

DATED _____, 2007.

By _____

STATE OF OREGON)
) Ss.
County) of)

This instrument was acknowledged before me on _____, 20__
by _____ as
_____ of _____ on behalf of whom
the instrument was executed.

Notary Public for Oregon
My commission expires:



ESTACADA FIRE DISTRICT OWNER'S RESPONSIBILITY CHECKLIST

For Ventilation, Forcible-Entry, and other Non-Live Fire Training

The officer in charge must verify all items prior to training exercise.

- Obtain a demolition permit from the jurisdiction where the building is located. Intecity of Estacada, contact Community Development @ 503-630-8286.
- Provide proof of insurance cancellation or a signed statement of non-existence of insurance.
- All utilities shall be disconnected. Proof of completion required.
- _____ Gas must be disconnected **to the street.**
- Have an asbestos inspection done. An approved asbestos removal contractor shall remove all forms of asbestos deemed hazardous to personnel.
- Complete and sign the Estacada Fire District (Consent, Release, and Indemnity Agreement for Ventilation, Forcible-Entry and Non-Live Fire Training form, **and have it notarized.**
- Clear proof of ownership and evidence of a clear title must be provided. An Ownership Ending Encumbrance Report will accomplish this.
- If there is a lien holder, they must sign the consent of lien holder form, **and have it notarized.**
- Provide the latest paid tax statement that includes a legal description of the property available for training.
- _____ Provide and install temporary fencing, **minimum 6 feet high chain link type,** to surround the footprint of the building at the completion of the training exercise. Assigned agreement by a fencing contractor or rental company shall be obtained. *If required by Officer in Charge or if basement is present.*

Fire Department Officer's Signature _____



Consent Release, and Indemnity Agreement for Ventilation, Forcible-Entry and other Non-Live Fire Training

We, the undersigned, being the legal owners of the property located at

_____ hereby donate the following described buildings on said

property, _____ to the Estacada Fire District.

The described building(s) are donated for the express purpose of training firefighters and are to be significantly damaged or destroyed in the course of conducting training exercises.

It is agreed that these buildings will no longer be insured against loss by fire or otherwise; it is also agreed to hold harmless Estacada Fire District, all participating fire departments, their personnel, the City of Estacada, or any subdivision thereof, for damages sustained by the above-described building(s) and/or the property upon which they are located.

Further, the owners shall not be held liable for any injuries to personnel, damage to equipment, or damage to property of others sustained in connection with these training exercises.

The owners have divulged all known hazards associated with these buildings to Estacada Fire District. Examples of hazards worth noting are structural problems, contamination from drug lab activity, hidden asbestos problems, and utilities such as gas or electricity that have not been disconnected.

The property owner assumes full responsibility for the safety of the site after Estacada Fire District formally leaves the Site and turns the property back over to the owner.

Legal owner(s): _____

Legal owner's address: _____

Legal owner's signature: _____

Date: _____

Subscribed and sworn to me this _____ day of _____, 20__.

STATE OF OREGON)
) Ss.
County of)

Personally appeared before me this ___ day of _____, 20__, the above named _____, known to me, who, upon oath, acknowledged the foregoing instrument to be true and accurate, and _____ voluntary act and deed.

Notary Public for Oregon

My commission expires: _____



Consent of Lienholder

_____, who/which holds a lien on the property and structures referred to above by virtue of a _____, executed _____, recorded _____, page _____, County Records, hereby consent to the destruction, as stated above, of the structures located on the property above.

DATED _____, 20__.

By _____

STATE OF OREGON)
) Ss.
County of)

This instrument was acknowledged before me on _____, **20**__ by _____ as _____ of _____ on behalf of whom the instrument was executed.

Notary Public for Oregon
My commission expires: _____



VENTILATION TRAINING CHECKLIST

ADDRESS OF STRUCTURE: _____

OWNER'S NAME: _____

OWNER'S ADDRESS: _____

PHONE NUMBER: (Home) _____ (Work) _____ Cell) _____

CONDITION CHECKLIST

- _____ Is the property located in the City of Estacada?
- _____ Does the property have training value?
- _____ Are all the doors in place? _____
- _____ Are the windows intact? _____

- _____ Are there holes in the walls or floors? _____

- _____ Is the roof covered? _____
- _____ Any stairs? _____

- _____ Are there any signs of transient occupation or children playing around the house? _____

OWNER CHECKLIST (All items must be verified by officer in charge 14 days in advance)

- _____ Obtain a demolition permit from Community Development @ 503-630-8286.
- _____ Provide proof of cancellation of insurance.
- _____ Disconnect utilities. Gas must be **disconnected at the street.**
- _____ Have an asbestos inspection done.
- _____ Receive verification that asbestos has been abated.
- _____ Complete and sign the Forest Grove Fire & Rescue release form.
- _____ If there is a lien holder, they must also sign a release form.
- _____ Provide the latest paid tax statement with a legal description of the property.
- _____ Provide proof of fencing contract for perimeter security upon completion or other Estacada Fire approved security. *if deemed necessary by the Fire Officer in charge.*

RECOMMENDED FOR ACCEPTANCE AND USE YES _____ NO _____

SURVEY COMPLETED BY

DATE