



## ESTACADA FIRE ACQUIRED STRUCTURE OWNER'S RESPONSIBILITY CHECKLIST

- \_\_\_\_ Obtain a demolition permit from the jurisdiction where the building is located (City or County).
  - City of Estacada contact Community Development at 503-630-8286
  - Clackamas County demolition permits call 503-742-4240 or at 150 Beaver Creek Road, Oregon City, OR. 97045
  - *Owner must comply with Scope of work requirements and site cleanup.*
- \_\_\_\_ Provide proof of insurance cancellation or a signed statement of nonexistence of insurance.
- \_\_\_\_ Remove hot water, oil, propane tanks and any other pressurized vessel located in or near the structure to be burned.
- \_\_\_\_ All utilities shall be disconnected from the house
- \_\_\_\_ If Natural gas is at the structure it must be disconnected by the gas company at the street.
- \_\_\_\_ Asbestos inspection completed. If asbestos is found, it must be removed by an approved asbestos removal contractor. A copy of the statement from the contractor showing asbestos has been removed or that no asbestos exists in the building must be provided.
- \_\_\_\_ Complete and sign the Estacada Fire District consent, release and indemnity agreement for live fire training. This form must be notarized.
- \_\_\_\_ Provide clear proof of ownership and evidence of clear title must be provided. An "ownership ending encumbrance report" is adequate.
- \_\_\_\_ If a lien exists on the structure, they must also sign the consent of lien holder form, and have it notarized.
- \_\_\_\_ Provide the latest paid tax statement that includes a legal description of the property to be burned.
- \_\_\_\_ Provide a check for \$2000 to the Estacada Volunteer Firefighters Association (this helps cover the cost to feed volunteers, pay for materials to prep the building for burning, etc.)
- \_\_\_\_ Any other additional requirements as determined by the fire department prior to burning. (*Tree cutting, brush removal, interior debris removal, fencing, etc. These items are discussed with the building owner*)

**Fire Department Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# ESTACADA FIRE

## Consent, Release, and Indemnity Agreement for Live fire Training

We, the undersigned, being the legal owners of the property located at

\_\_\_\_\_ hereby donate the following described buildings on said property,

\_\_\_\_\_ to Estacada Fire District.

The described building(s) are donated for the express purpose of training firefighters and are to be burned to the ground in the course of conducting training exercises.

It is agreed that these buildings will no longer be insured against loss by fire; it is also agreed to hold harmless Estacada Fire District, all participating fire departments, their personnel, the City of Estacada, or any subdivision thereof, for damages sustained by the above-described buildings and/or the property upon which they are located.

Further, the owners shall not be held liable for any injuries to personnel, damage to equipment, or damage to property of others sustained in connection with these training exercises.

The owners have divulged all known hazards associated with these buildings to Estacada Fire District. Examples of hazards worth noting are structural problems, contamination from drug lab activity, hidden asbestos problems, and utilities such as gas or electricity that have not been disconnected.

The property owner assumes full responsibility for the safety of the site after Estacada Fire District formally leaves the site and turns the property back over to the owner.

Legal owner(s): \_\_\_\_\_

Legal owner's address: \_\_\_\_\_

Legal owner's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

STATE OF OREGON     )  
  ) Ss.

Count' of                    )

Personally appeared before me this \_\_\_ day of \_\_\_\_\_, 20\_\_, the above named \_\_\_\_\_, known to me, who, upon oath, acknowledged the foregoing instrument to be true and accurate, and \_\_\_\_\_ voluntary act and deed.

\_\_\_\_\_  
Notary Public for Oregon  
My commission expires:

\_\_\_\_\_



Consent of Lienholder

\_\_\_\_\_, who/which holds a lien on the property and structures referred to above by virtue of a \_\_\_\_\_, executed. \_\_\_\_\_, recorded \_\_\_\_\_, page \_\_\_\_\_ Count' Records, hereby consent to the destruction, as stated above, of the structures located on the property above.

**DATED** \_\_\_\_\_, 2007.

\_\_\_\_\_  
By  
\_\_\_\_\_

STATE OF OREGON )  
                                      ) Ss.  
Count)' of                 )

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_  
by \_\_\_\_\_ as  
\_\_\_\_\_ of \_\_\_\_\_ on behalf of whom  
the instrument was executed.

\_\_\_\_\_  
Notary Public for Oregon  
My commission expires:  
\_\_\_\_\_



## ESTACADA FIRE DISTRICT OWNER'S RESPONSIBILITY CHECKLIST

For Ventilation, Forcible-Entry, and other Non-Live Fire Training

**The officer in charge must verify all items prior to training exercise.**

- Obtain a demolition permit from the jurisdiction where the building is located. Intecity of Estacada, contact Community Development @ 503-630-8286.
- Provide proof of insurance cancellation or a signed statement of non-existence of insurance.
- All utilities shall be disconnected. Proof of completion required.
- \_\_\_\_\_ Gas must be disconnected **to the street.**
- Have an asbestos inspection done. An approved asbestos removal contractor shall remove all forms of asbestos deemed hazardous to personnel.
- Complete and sign the Estacada Fire District (Consent, Release, and Indemnity Agreement for Ventilation, Forcible-Entry and Non-Live Fire Training form, **and have it notarized.**
- Clear proof of ownership and evidence of a clear title must be provided. An Ownership Ending Encumbrance Report will accomplish this.
- If there is a lien holder, they must sign the consent of lien holder form, **and have it notarized.**
- Provide the latest paid tax statement that includes a legal description of the property available for training.
- \_\_\_\_\_ Provide and install temporary fencing, **minimum 6 feet high chain link type,** to surround the footprint of the building at the completion of the training exercise. Assigned agreement by a fencing contractor or rental company shall be obtained. *If required by Officer in Charge or if basement is present.*

Fire Department Officer's Signature \_\_\_\_\_



Consent Release, and Indemnity Agreement for Ventilation, Forcible-Entry and other Non-Live Fire Training

We, the undersigned, being the legal owners of the property located at

\_\_\_\_\_ hereby donate the following described buildings on said

property, \_\_\_\_\_ to the Estacada Fire District.

The described building(s) are donated for the express purpose of training firefighters and are to be significantly damaged or destroyed in the course of conducting training exercises.

It is agreed that these buildings will no longer be insured against loss by fire or otherwise; it is also agreed to hold harmless Estacada Fire District, all participating fire departments, their personnel, the City of Estacada, or any subdivision thereof, for damages sustained by the above-described building(s) and/or the property upon which they are located.

Further, the owners shall not be held liable for any injuries to personnel, damage to equipment, or damage to property of others sustained in connection with these training exercises.

The owners have divulged all known hazards associated with these buildings to Estacada Fire District. Examples of hazards worth noting are structural problems, contamination from drug lab activity, hidden asbestos problems, and utilities such as gas or electricity that have not been disconnected.

The property owner assumes full responsibility for the safety of the site after Estacada Fire District formally leaves the Site and turns the property back over to the owner.

Legal owner(s): \_\_\_\_\_

Legal owner's address: \_\_\_\_\_

Legal owner's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

STATE OF OREGON     )  
  ) Ss.  
County of                    )

Personally appeared before me this \_\_\_ day of \_\_\_\_\_, 20\_\_, the above named \_\_\_\_\_, known to me, who, upon oath, acknowledged the foregoing instrument to be true and accurate, and \_\_\_\_\_ voluntary act and deed.

Notary Public for Oregon

\_\_\_\_\_  
My commission expires: \_\_\_\_\_



### Consent of Lienholder

\_\_\_\_\_, who/which holds a lien on the property and structures referred to above by virtue of a \_\_\_\_\_, executed \_\_\_\_\_, recorded \_\_\_\_\_, page \_\_\_\_\_, County Records, hereby consent to the destruction, as stated above, of the structures located on the property above.

DATED \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
By \_\_\_\_\_

STATE OF OREGON    )  
                                  ) Ss.  
County of            )

This instrument was acknowledged before me on \_\_\_\_\_, **20**\_\_ by \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_ on behalf of whom the instrument was executed.

\_\_\_\_\_  
Notary Public for Oregon  
My commission expires: \_\_\_\_\_



# VENTILATION TRAINING CHECKLIST

ADDRESS OF STRUCTURE: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

PHONE NUMBER: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ Cell) \_\_\_\_\_

## CONDITION CHECKLIST

- \_\_\_\_\_ Is the property located in the City of Estacada?
- \_\_\_\_\_ Does the property have training value?
- \_\_\_\_\_ Are all the doors in place? \_\_\_\_\_
- \_\_\_\_\_ Are the windows intact? \_\_\_\_\_
  
- \_\_\_\_\_ Are there holes in the walls or floors? \_\_\_\_\_
  
- \_\_\_\_\_ Is the roof covered? \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_ Any stairs? \_\_\_\_\_
  
- \_\_\_\_\_ Are there any signs of transient occupation or children playing around the house? \_\_\_\_\_

## OWNER CHECKLIST (All items must be verified by officer in charge 14 days in advance)

- \_\_\_\_\_ Obtain a demolition permit from Community Development @ 503-630-8286.
- \_\_\_\_\_ Provide proof of cancellation of insurance.
- \_\_\_\_\_ Disconnect utilities. Gas must be **disconnected at the street.**
- \_\_\_\_\_ Have an asbestos inspection done.
- \_\_\_\_\_ Receive verification that asbestos has been abated.
- \_\_\_\_\_ Complete and sign the Estacada Fire District release form.
- \_\_\_\_\_ If there is a lien holder, they must also sign a release form.
- \_\_\_\_\_ Provide the latest paid tax statement with a legal description of the property.
- \_\_\_\_\_ Provide proof of fencing contract for perimeter security upon completion or other Estacada Fire approved security. *if deemed necessary by the Fire Officer in charge.*

RECOMMENDED FOR ACCEPTANCE AND USE YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_\_\_  
SURVEY COMPLETED BY

\_\_\_\_\_  
DATE