



# Regular Board of Directors' Meeting

Thursday, July 15, 2021

Meeting Location: Remote Video Conferencing

7:00 p.m.

## AGENDA

You are invited to a Zoom webinar.

When: Jul 15, 2021 07:00 PM Pacific Time (US and Canada)

Topic: Estacada Fire Board of Directors Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/97191323234?pwd=QWpnNXdXMWxSS1hhS2dYdFNkTk0zQT09>

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1. **CALL TO ORDER PER ORS 192.610 to 192.690**
  - a. ORS 192.650- The meeting is being recorded
2. **INVOCATION**
3. **FLAG SALUTE**
4. **ROLL CALL:** Matthew Silva, John McAdoo, Ken Oliver, Ed Thoreson, Paul Miller
5. **CHANGES TO THE AGENDA**



**6. OPEN BUSINESS ITEMS**

- B-1 Approval of IT work to be done; including upgrades to Server & Firewall; adding Cradlepoints.**
- B-2 Maintenance Contract**
- B-3 Approval and Payment of Bills**
- B-4 Approval of Minutes from June 17, 2021 Regular Board of Directors' Meeting**
- B-5 Approval of Minutes from June 28, 2021 Special Board of Directors' Meeting**
- B-6 Review and Sign Audit Agreement**

**7. BOARD INFORMATIONAL UPDATES/COMMENTS**

**8. STAFF COMMENTS/UPDATES**

- a. Chief's Report – Fire Chief Ian O'Connor**
- b. Financial Report – Administrative Manager Cheryl Lashbrook**

**9. PUBLIC COMMENTS**

**10. NEXT MEETING DATE:**

The next regular Board of Directors' meeting is Thursday, August 19, 2021 at 7:00 p.m. via remote video conferencing.

**11. ADJOURN**



# Estacada Fire District #69



## REGULAR BOARD OF DIRECTORS' MEETING

July 15, 2021

Meeting Location: Remote Video Conferencing

7:00 p.m.

1. **CALL TO ORDER PER ORS 192.610 TO 192.690 – at 1900.**
  - a. **ORS 192.650 – The meeting is being recorded.**
2. **INVOCATION – by Chaplain Bill Youngberg.**
3. **FLAG SALUTE – Done.**

President Silva stated that he would like the record to reflect Chief O'Connor is currently out on a fire in our fire district, conducting business of the Fire District so he may be joining later, or he may miss the entire meeting.

### 4. **ROLL CALL:**

**Paul Miller – Present**

**Ken Oliver – Present**

**John McAdoo – Present**

**Matt Day – Present**

**Matthew Silva – Present**

**Other members of the public present:** Kerry Lafferty, Hank Wheeler

**Via Zoom:** Edward Thoreson

### 5. **CHANGES TO THE AGENDA**

**Add B-7: Review and sign Revised Resolution 21-02**

**Add B-8: Discussion regarding Water Tenders and list of Resources for Wildfires**

**Add B-9: Election of Board Officers**

### 6. **BUSINESS ITEMS**

**B-1 Approval of IT work to be done; including upgrades to Server & Firewall; adding Cradlepoint.**

President Silva asked Kerry Lafferty with 3Dub IT Services to give insight into this Agenda item since Chief O'Connor had originally planned on presenting the item but was not present at the time. Mr. Lafferty explained that he provided Chief O'Connor the final



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quote for next couple of phases of upgrades that would take place; these were included in the preliminary discussions of equipment necessary to be brought online after the July 1<sup>st</sup> transition. He added that those upgrades were to occur after completion of the email conversion, which is now complete.

Mr. Lafferty shared that it was his understanding the preference was for the quotes to be presented in phases and so the 2 quotes today include the replacement of the server, cradlepoint components, and new firewalls: and the same for the George Rd. Station. He added that the work performed regarding those two quotes should occur simultaneously.

Mr. Lafferty shared that there is an availability issue, and the estimated server ship date is early August. He noted that the quotes also incorporate returning network space back to Clackamas, which was part of the transition. Mr. Lafferty explained that he already spoke with CCOM regarding the issue of establishing new IP space for ERFD69 that has been predetermined by the County, and returning to Clackamas their IP space, so many components are necessary for that to occur. He added that Clackamas County is requesting to remove the Juniper Networks Firewall in the cabinet at ERFD69 that they no longer wish to support because it is phased out, so it was necessary to purchase devices the County will support, which is also included in the quotes.

President Silva asked if Mr. Lafferty could provide a dollar amount and Mr. Lafferty answered the two phases together total \$20,609 as he explained that he would progress build the project, meaning he will produce invoices as the product arrives. Mr. Lafferty stated that he will begin ordering product and deploy it as it arrives; however, some necessary planning is remaining to be penciled out making the changeover less obtrusive with as little down time as possible.

President Silva asked if there would be any loss of dispatch services or apparatus response (specifically getting rigs out the door) and Mr. Lafferty answered that he did not anticipate any; however, they have been known to convert to radio with some of the older technologies if the internet is down on a temporary basis and he would work with CCOM to minimize those types of issues. Mr. Lafferty added that those types of issues are definitely on his mind.

Director Oliver asked if ERFD69 has had any prior similar situations and Mr. Lafferty answered yes, only different because now ERFD69 will be providing all the components as opposed to Clackamas providing them.

Director Day asked if there was redundancy built into the server and Mr. Lafferty answered yes and added there is an LTD back-up if the primary internet goes down. He stated that the George Rd. Station does not have any redundancy because of the area of coverage, and the importance has never been impressed upon him.





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Director Day confirmed there is fiber at the George Rd. Station. Mr. Lafferty reiterated that George going down has not really been an issue.

Director Miller asked what the exact updates were to occur at the George Rd. Station and Mr. Lafferty answered that a new firewall would be installed and that was about it. Director Miller shared that it was his understanding moving forward there may be students and volunteers staffing the George Rd. Station so he did not know if any future needs would change from the present.

Director Oliver asked if there were computers at the George Rd. Station and Director Miller answered Yes. Mr. Lafferty explained that the evaluation for the quote was to basically refresh the hardware that is already in place at the George Rd. Station.

Director Day asked if Mr. Lafferty could utilize the hardware at the Main Station for the George Rd. Station if there were a fiber connection between the two stations and have that minimize the expense. (There were several comments that was a good idea). Mr. Lafferty answered that the internet does not need changed and one of reason for the equipment replacement is because the cradlepoints for both stations are 5-6 years old and approaching their end-of-life and support state. He added that the expense as it pertains to the George Rd. Station is very minimal and the George quote is only the bottom 2 components (quote 2550). Director Oliver agreed that the quote amount was minimal at just over \$1500 for the George Rd. Station.

There was some discussion regarding the IT work provided in 2018 and how it related to the 2018's allotted \$100,000 budget versus today's quote and the \$37,285 budget for this year. Mr. Lafferty stated that he provided all quotes as well as performed all the labor in 2018, which included exchange servers, 15 workstations, possible station cradle points and apparatus cradle points (President Silva added that he believed MDTs were included), which still did not total \$100,000.

Director Day asked if this quote would provide the department with everything necessary based on the district's budget and President Silva answered it could be more than the actual quote due to unforeseen expenses.

Mr. Lafferty added that all connectivity components are under a 3-year warranty and several IT expenditures and items were discussed for this year's overall budget with Chief Abel and Director Miller.

**Director Oliver made Motion; seconded by Director Miller to approve the expenditure of \$20,609 for IT Services. Roll Call Vote; Passed unanimously.**



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## **B-2 Maintenance Contract.**

Director Miller shared that he reached out to Clackamas Fire Maintenance (per President Silva's advice) and spoke with Bill Bischoff. Director Miller obtained what he believed to be a revised contract from Mr. Bischoff and emailed it to the Board of Directors; however, he discovered it was the prior contract the Board of Directors had already seen without any corrections or changes. Director Miller said he emailed Mr. Bischoff asking if it was a mistake advising that he spoke with BC Deters and Chief Brown asking the reason for receiving the same contract and the answer that CFD gave is that they are apprehensive to submit anything else in the contract.

Director Miller commented that he believes it is necessary to obtain 3 bids and he reached out to David Tanninen of Tanninen Repair Service in Battle Ground, WA. Director Miller explained that initially, Mr. Tanninen advised him they only provided service if the vehicle was located within 1 ½ hours of their business; however, Mr. Tanninen later advised Director Miller that ERFD69 is located 66 minutes from their business so they would provide services.

Director Miller advised that Director McAdoo and himself also spoke with Hughes Fire Equipment and they are attempting to gain an appointment to speak with a representative regarding a service contract.

Director Miller commented that one advantage regarding Clackamas Fire Maintenance is that they stock parts. Director Miller mentioned that while he was at Fleet Pride obtaining parts personally, he asked if they stocked brake drums for Pierce apparatus. Director Miller explained that Fleet Pride advised him they do stock parts; however, Director Miller is still awaiting VIN numbers from BC Lashbrook so that he can provide Fleet Pride with them to determine if they stock specific parts for ERFD69 rigs.

Director Miller shared that he spoke with Chief O'Connor who told him he signed a temporary maintenance agreement with Hughes Fire Equipment. Director Oliver commented that the agreement was with Clackamas Fire.

Director Miller mentioned that he saw the invoice from Hughes Fire Equipment for their labor and was shocked to see it was so low at just over \$1000. Director Miller noted that he has not yet viewed the parts invoice from Clackamas Fire.

Director Miller commented that he was advised ERFD69 currently has 3 back-up rigs and asked if the district could afford to have 25 percent their apparatus down if one were to go out of service for any length of time. Director Miller noted that the district is utilizing the newly acquired airport engine more than he believed they would.



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President Silva asked if Clackamas Fire Maintenance provides a loaner vehicle as part of their agreement and Director Miller answered he did not read that anywhere in the contract and added he would be shocked if that were to occur because that service is not typically provided anywhere else. Director Oliver commented that he did not believe a loaner vehicle would be provided, but he believed one advantage of Clackamas Fire Maintenance is that they pick up and transport rigs back to their facility for general maintenance. Director Miller disagreed stating he believed that Clackamas Fire Maintenance only traveled to our facility to handle general maintenance repairs on-site. Director McAdoo commented that he believed that is how Clackamas Fire Maintenance handled prior general maintenance. Director Miller shared that he believed he read there were 40 hours of road time included in a prior maintenance contract ERFD69 had with Clackamas Fire; however, he did not believe that wording was in the latest contract. President Silva commented it is necessary to have something in place with reliability because 25 percent is a huge impact.

## **Chief O'Connor arrived at 1928.**

Director Miller asked Chief O'Connor if the temporary agreement for maintenance services was with Hughes Fire Equipment or Clackamas Fire Maintenance and Chief O'Connor answered there is a maximum 3-month agreement with Clackamas Fire Maintenance for emergency repairs only. Director Miller commented that would give the district time for due diligence.

There was some discussion regarding the pros and cons (stocking parts, location, services provided) of the different agencies Director Miller spoke with. Chief O'Connor shared that Tanninen Repair Service provided services for Forest Grove while he was employed there, and they did not require any contract.

Director Miller shared that he checked with other nearby districts, and many are not using EVT Certified Mechanics, including Colton Fire District but he would not consider proposing that to ERFD69 because of the liability.

President Silva asked Chief O'Connor for his opinion regarding choosing the apparatus maintenance provider. Chief O'Connor advised that in his opinion, he would choose the Clackamas Fire contract, although he would prefer an updated agreement. Chief O'Connor explained because of our district's size, if an engine were to currently require repair, we are in better shape now due to having the airport engine in service. He added that logistically, the distance from Tanninen Repair Service and Hughes Fire Equipment to our district is not ideal.

Director Miller stated that he would be behind the Clackamas Fire Maintenance contract 100 percent if he could obtain a list itemizing the exact cost of services placed into the



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contract. President Silva asked Director Miller to contact Clackamas Fire Maintenance prior to their Board Meeting on Monday and request they add that language to the contract because CFD must make a hiring decision by Monday at their Board Meeting. President Silva explained that Clackamas Fire advised him they are willing to work with language and adopt the contract for maintenance services at their Board Meeting on Monday, July 19, 2021, otherwise they will not hire another position to take on the added workload of Estacada Fire District. Chief O'Connor commented that there are other districts involved in CFD's hiring of a new individual. Director Miller said he would attempt to schedule a meeting with Bill Bischoff tomorrow.

Director Day asked what information Director Miller wanted to see in the contract and Director Miller answered he would like to have a detailed report broken down that includes all apparatus, the 40 hours of travel time per year and how much time CFD maintenance will spend working on each of our rigs. Director Miller added that there is no mention of any of this information in any of the contracts he received thus far, otherwise he would support it.

Director Day stated that he believes there are other issues with this contract. Director Day commented that he believes 6 years is a long time and although overtime is discussed, the overtime rates are not mentioned. Director Miller advised Director Day that the rates are \$150 per hour and overtime rates are not specified.

Director Day continued stating that he is also concerned regarding farming out repairs beyond their scope yet not mentioning what their scope is (or is not), which could potentially lead to higher costs.

Director Miller added that there is no mention in the contract regarding the annual NFPA required pump tests. Director Miller commented that there is also a potential \$2,000,000 grant from Salem and if ERFD69 acquires a new apparatus, the district will be locked in a 6-year contract without having the upper hand while we go into renegotiations for servicing a new rig.

Director McAdoo commented that he dislikes a 6-year contract and would like to return to Hughes Fire Equipment because he spoke with their representatives quite a bit and they said they would guarantee their service providers would respond from Portland, they do not require contracts and they gave our district a credit for mileage when the service technician responded from Springfield. Director McAdoo added that he hopes the Hughes Fire Equipment representative, Jim Burke, will be willing to meet with Chief O'Connor next Monday or Tuesday. Director McAdoo stated that he would prefer to postpone this discussion for another month.





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President Silva asked Director Miller to reach out to Clackamas Fire to determine if the contract can be modified to reflect the terms our district desires.

Director Miller asked why those split brake drum repairs were considered an emergency that could not wait until Monday at that time Hughes Fire Equipment responded and Chief O'Connor explained that the airport rig was not technically in service and there was only one back-up rig at that time coupled with the uncertainty that the rig would be repaired or not. Director Miller proposed another scenario and asked what if that same rig loses an engine six months from now goes out of service and Clackamas Fire Maintenance cannot repair it immediately. Director Miller asked why is it fine to have an engine down for 3 weeks or more as opposed to 3 days like the brake drum incident and Chief O'Connor answered technically at the time, there was not 3 reserve rigs; instead, there was only 1, and the crews were rushing to place the airport rig into service. Chief O'Connor added that he is already shutting down what some believe to be emergency repairs.

Director Oliver asked what if we pay as we go for a year to determine the amount of money we spend.

Director Day commented he did not believe there was any guarantee or service warranty mentioned anywhere in the Clackamas Fire Maintenance contract.

Chief O'Connor stated that if we would like to do this the correct way, then we really should be doing request for proposals and initially that is what should have been done because of the cost involved. Director Miller commented that Tanninen Repair Service and Hughes Fire Equipment do not have contracts so it really would not be comparing apples to apples where Clackamas Fire Maintenance is concerned.

Director McAdoo asked why staff vehicles could not be serviced at Quick Lane at Suburban Ford and Chief O'Connor answered Quick Lane can change oil; however, we can handle that here at the station.

Director Miller asked what EVT is required to repair, and Chief O'Connor answered EVT covers everything except for the chassis. He added that the electrical system is a whole other world because it is an emergency vehicle.

Director Miller commented that there are many items in the Clackamas Fire Maintenance contract he dislikes. President Silva asked Director Miller to attempt to speak with Clackamas Fire to change their contract to 1 year as an in-between fix to allow us time to develop an RFP. Director Miller commented that perhaps the 3-month emergency contract was sufficient while we move forward and complete the RFP. Chief O'Connor commented that the RFP should be completed within 2 months from beginning to end.



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Director Miller reiterated that the CFD Board desires to move forward with their hiring process on Monday. Chief O'Connor explained that he believed CFD has 2 top mechanic candidates in their hiring process and would like to hire both based on our contract. Director McAdoo stated that he does not want us to rush into this based on CFD's Monday meeting. Several other Board Members agreed.

Director Day asked if we under any contract with Clackamas Fire Maintenance and Chief O'Connor answered no and explained it was a handshake agreement. Director Day commented that he did not believe their intentions were bad, but he believed the agreement was horrible. Director Miller stated that he also agreed.

President Silva advised Director Miller to communicate with CFD our concerns then advise Hughes Fire Equipment of our intent to write an RFP.

Chief O'Connor asked if the Board of Directors was okay allowing Clackamas Fire Maintenance to handle emergency repairs for 3 months and if time runs out utilizing Hughes Fire Equipment or another repair service. Director Miller asked what prior company handled our apparatus repair service and Director McAdoo answered Hughes Fire Equipment. President Silva recalled a time when Milwaukie Works repaired ERFD69's apparatus.

Director Miller noted that Tanninen Repair Service performs pump tests and Director Oliver confirmed that Hughes Fire Equipment also performs pump tests.

Chief O'Connor shared that he believed the cleanest option is to prepare an RFP since it is such a large dollar amount for our district and noted it should have been done from the beginning. He added that the only thing he did not want to see occur is this item being pushed to the next meeting.

Director McAdoo asked if he could telephone and speak with Jim Burke, a Hughes Fire Equipment employee, in the morning to ask for copies of their contracts and ultimately the group all agreed that was okay.

Director Day asked if the Clackamas contract included Maintenance or Fuel records and Chief O'Connor answered he already initiated a request to obtain maintenance records.

**Director Miller made a Motion; seconded by Director McAdoo directing Chief O'Connor to produce a RFP for the maintenance of our apparatus within 2 weeks and have each Board Member to respond within 24 hours; Roll call vote; passed unanimously.**



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President Silva asked to consider a special meeting for decision making. Chief O'Connor stated that he is looking at special meeting dates in late August; President Silva said to check with Director McAdoo since he is planning upcoming traveling

## **B-3 Approval and Payment of Bills**

Director Miller commented regarding the number of reimbursement checks and Chief O'Connor said those were a result of promises made prior his arrival and he recently released a policy for the purchase order process.

Director McAdoo inquired regarding the vendor Reach Local and Cheryl Lashbrook explained that Reach Local was building and managing our new website.

**Director McAdoo made a Motion; seconded by Director Miller to pay bills as presented. Roll call vote; passed unanimously.**

## **B-4 Approval of Minutes from June 17, 2021, Regular Board of Directors' Meeting**

Consensus to sign as written.

## **B-5 Approval of Minutes from June 28, 2021, Special Board of Directors' Meeting**

Consensus to sign as written.

## **B-6 Review and Sign Audit Agreement**

There was much discussion regarding the audit due to CFD controlling the finances until March 1, 2021. Both Directors Miller and Oliver believed the audit would be convoluted.

**Silva made Motion; seconded by Director Oliver to go into contract with Koontz Certified Public Accountants; Roll Call Vote; passed unanimously.**

## **B-7 Review and sign Revised Resolution 21-02**

**President Silva made motion; seconded by Director Miller to Adopt 21-02 Resolution – Revised; Roll Call Vote; passed Unanimously.**



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## B-8 Water Tenders

President Silva shared that he was asked by some members of the public that own empty swimming pools and offered them up during the wildfires as a (for example: 10,000 gallon) catch. President Silva added that he was thinking of getting one at his house. He asked if the citizens' pools could be used as a water source if those individuals signed some sort of an agreement with the Fire District so the district could fill the pools and use the water in emergency situations. President Silva suggested making maps to show locations of the pools versus hydrants.

Director McAdoo stated that we had this years ago and decided not to use it. Director McAdoo noted that he disagreed with this because a pool on a citizen's property is for their own protection. He added that it becomes an issue if a tender is tied up filling a pool while the department receives an emergency call.

Director Miller commented that there is an issue of obtaining water from the city. He mentioned that BC Lashbrook located a map which included all the draft site locations in the area and when Director Miller checked the Sutter Creek location, it was all overgrown. He added that there are numerous ponds off Fall Creek, and he did not believe the district would want to get involved with filling pools, which is for the citizens' protection as well.

Director Day commented that if a citizen had a pool and we could draft from it, we would need to refill it and those individuals would love us for that.

Director Miller commented that he recently attended wildland training with Jeff Liggett, and he learned to always be thinking 3 tank fills ahead.

President Silva commented that a couple citizens just asked and that is the reason he is bringing it to the Board because those citizens gave the water during the wildfires last season.

Director McAdoo said that this issue was discussed a few years ago and there is a responsibility in filling someone else's pool while receiving an emergency call at the same time. He added that you must check with the city prior to taking any water from them, and although it is inexpensive (approximately \$2 for 1000 gallons) you only get 150 gallons per minute when filling a water tender.

Director Oliver asked if we could use that system for training drafting out of a lake then supply that water to the citizen's pools. Director Miller commented there would be vector control issues with mosquitos, etc. if that water was not chlorinated and that would be a larger liability.





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Chief O'Connor stated asked if this was the best use of our resources because there are water right issues and when removing water from a lake or a pond, the State of Oregon may have something to say about it or taking water from the City without paying may make the City cranky. He added that filling citizen's pools may be taking services away from private contractors so it can be a slippery slope and he is not super excited about it.

Director Oliver commented that it is necessary to investigate our draft sites. Director Miller mentioned that the district decided they no longer needed them; however, that was prior to last year.

Director Day asked if there was anywhere to sign up to become a draft site. Director McAdoo commented that Eagle Fern Camp has a 15,000-gallon draft site plus a hydrant. Chief O'Connor advised that we were getting into operational issues.

President Silva shared that the next item he wished to discuss was a list of resources to be utilized in the event of another wildfire. The list would contain contact information regarding community resources, for example: who has bulldozers, who falls trees, etc. Chief O'Connor said he is already handling it and he tasked CERT to reach out to individuals since we are moving down that path quickly and it is necessary to create an improved list. Director Miller commented that he is impressed with Clackamas Fire District, holding a series of Town Hall meetings, and discussing Firewise. President Silva noted that Chief O'Connor will continue to formulate the resource list.

## **B-9 Election of Board Officers.**

### **President, Vice President and Secretary/Treasurer.**

Director McAdoo made a motion; to elect Director Miller as President and Director Day as Vice President; after the following discussion, President Silva suggested to place this item on next month's agenda.

Both Director Miller and Director Day stated they felt they have little experience and said they were concerned since they were recently just elected as Board Members.

Director Miller commented however, he is not against it at all. Director Miller shared that his goal is to determine the long-term direction of the district, and how he can assure in the next 5-10 years that the Fire Chief is successful.

President Silva shared that this district went in a different direction when the merger and transition occurred.



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Director Miller noted that he is concerned with over 1100 building permits issued this year.

Director Miller said he was ready and believes everyone is supportive and wants to see him succeed.

Director Oliver stated that when he began, there was not very much district support for new Board Members and encouraged the members to attend the SDAO 1 day class of Board Member Training on September 2, 2021, in Salem.

7. **BOARD INFORMATIONAL UPDATES / COMMENTS** – None.

8. **STAFF / COMMITTEE REPORTS**

a. **Chief's Report - Chief O'Connor**

Chief O'Connor shared that we are doing very well staffing the George Station and on response as there were 3 back-to-back calls last Wednesday.

Chief O'Connor reported that our first MERP payment occurred for July/August, and we may come in at approximately \$100,000 less than budget for Medical and Dental costs, even if changes occur that may add costs.

Chief O'Connor explained that two of our Firefighters took our Type 6 engine to the Bootleg Fire and are expected to be there the full 14 days. He added that there has been some discussion regarding swapping out the two Firefighters. Chief O'Connor noted that our district will be reimbursed through the Conflagration Act, and it is a great source of experience for our Firefighters (and revenue for our district).

Chief O'Connor shared that the new Interim Deputy Chief, Joseph Smith, just began employment with ERFD69. Deputy Chief Smith worked with Chief O'Connor at Forest Grove and is still employed there as Shift Captain. Chief O'Connor added that Deputy Chief Smith is fitting in very well so far, working with our Company Officers and he will be working a scattered schedule.

**Director Day made a Motion; Seconded by Director Miller to appoint Kermit Melnig as Civil Service; Roll call vote; passed unanimously**

Director Oliver asked what the process was for the Deputy Chief position and Chief O'Connor answered that he is taking the issue to Civil Service on July 22, 2021 and will hopefully advertise for that position in October.



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- b. **Financial Report** – Cheryl Lashbrook read the financial report noting that this month’s report included a detailed accounting of the payroll account and how payroll, health insurance, and PERS are taken out of that account. The report also included the detailed balances, statements, and activities of all accounts, including LGIP.

Director Miller asked about the payroll issues and Chief O’Connor explained a main issue is FLSA and he added that the Financial Report will be begin to appear different, hopefully by the next meeting.

## 9. PUBLIC COMMENT

Hank Wheeler asked if there was a point of contact for individuals who want to assist with the wildfires and President Silva answered that Chief O’Connor would decide where resources go so the Fire Chief, or his designee, would be the point of contact. Mr. Wheeler stated that he spoke with some community members and at the spur of the moment, those citizens will establish their waterway, then join up and extinguish the fire themselves, not bothering to check with anyone in the Fire Department.

President Silva said one thing he learned from the City of Portland is devolving resource lists, and coordinating to put the fire out; otherwise, it there would be chaos. President Silva explained that CERT is perfect example because we put them through training, so they know what to do in emergency situations. President Silva commented that even if Mr. Wheeler’s friends are stubborn, what was realized from the prior year is that CFD did not know very many members of this community. President Silva guaranteed that as long as there is a plan, making baby steps, developing relationships, understanding what citizens can provide and providing it safely will occur. President Silva mentioned that the district went through a huge selection process to choose this Fire Chief and he brings vision and collaboration to this district. He added that the Board of Directors heard a clear message from the public and assured what occurred this prior year will not occur again.

Hank Wheeler agreed that training is necessary however he did not know how it would be accepted within the community. President Silva said we would figure out a way to deliver it in such a way that it will be accepted. He explained that Chief O’Connor is from a country town, as well as the Board of Directors, who all live here, and there is a way to deliver training in such a way that the citizens understand the value so we can partner and meet in the middle with objectives being met through coordination.

Director Day commented that his company was scared after last years’ fires, so they own a 3700-gallon slip tank that they want to make available to the Fire Department in case there is an



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emergency. Chief O'Connor commented that it is very early on because many individuals in the department have just become trained themselves, but he is forming a list to contact resources and it is just a matter of a telephone call.

Director Day asked if it is necessary for the contacts on the list to be certified and Chief O'Connor answered that ideally, they would all be wildland certified; however, he spoke with Director Miller regarding hold harmless paperwork to be signed, so ideally citizens would be coming together yet acting independently of the district.

Director Miller commented that a big failure last September was the lack of communication with Clackamas Fire, and he would rather be given direction by someone with Chief's experience. He added that the community accomplished great things, yet there was also much loss, but maybe there would not have been so much if more direction had been given.

Chief O'Connor mentioned that he worked the Rainbow Fire while the Riverside Fire was occurring last year and although they were cut off, they had local resources available, and he put the citizens to work. He added it was more a matter of people knowing what is expected from the agency, so those conversations are occurring. Chief O'Connor noted that much of the assistance occurs spur of the moment or impromptu and he did not turn citizens away but rather allowed them to help, working with local resources.

Director Miller commented that it was unfortunate this year being behind the 8-ball with this restart and having the driest season ever, but he knows the community will step up and the community knows how to use their assets. He added that if we had the leadership, it would be amazing what we could accomplish with great success.

Hank Wheeler commented there should be a military-like chain-of-command. Director Miller noted that citizens look up to George Youngberg and himself and followed them so if there are key community members as leaders, others will follow. Mr. Wheeler commented that the community leaders should meet with the Fire Chief or his designee. Director Miller stated that he did not want what occurred last year to occur again and he would rather work with the Fire Department because once the line was crossed there was no holds barred and that is where chaos occurred with Clackamas Fire.

President Silva noted that item B-9 included discussing a list of Resources, with a mechanism for activating them, and Chief O'Connor agreed he is already working on it. He noted that as we are speaking, our department is 15 days old.

There was more general discussion regarding the community and coordinating resources in the instance of another wildfire threatening the City of Estacada.





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10. **BOARD COMMENT** – None.

11. **NEXT MEETING**

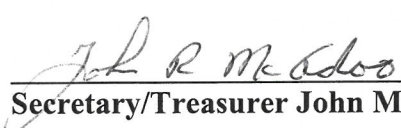
The next meeting will be on August 19, 2021, at 7:00 p.m.

12. **ADJOURNMENT**

The meeting adjourned at 9:00 p.m.

Cheryl Lashbrook  
Administrative Manager

  
\_\_\_\_\_  
President Matthew Silva

  
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Secretary/Treasurer John McAdoo

