



**Special Board of Directors' Meeting
Monday March 8, 2021
Meeting Location: Remote Video Conferencing**

6:00 p.m.

AGENDA

To attend the meeting, please join via ZOOM Meeting

Join Zoom Meeting

<https://zoom.us/j/95679093128?pwd=WDBqdUtmZndWk0xVeGNRTVhZaUdxdz09>

Meeting ID: 956 7909 3128

Passcode: 329770

One tap mobile

+13462487799,,95679093128#,,,,*329770# US (Houston)

+16699009128,,95679093128#,,,,*329770# US (San Jose)

Call In # 1 253-215-8782 (Tacoma)

1. **CALL TO ORDER PER ORS 192.610 to 192.690**
 - a. ORS 192.650- The meeting is being recorded
2. **INVOCATION**
3. **FLAG SALUTE**
4. **ROLL CALL:** Matthew Silva, John McAdoo, Ken Oliver, Ed Thoreson
5. **CHANGES TO THE AGENDA**
6. **OPEN SESSION BUSINESS ITEMS**
 - B-1 **Career Firefighter Job Description, Salary & Benefits**

Background: Before we submit our request for testing and advertising for the position of Firefighter/Paramedic and Firefighter/EMT we need to have an approved job description as well as initial salary and benefits.

Action Requested: Review presented materials, discuss and approve a job description as well as salaries and benefits for new hires. Provide direction to the Interim Fire Chief.

B-2 Career Fire Lieutenant Job Description, Salary & Benefits

Background: Before we submit our request for testing and advertising for the position of Fire Lieutenant Fire Lieutenant/Paramedic we need to have an approved job description as well as initial salary and benefits.

Action Requested: Review presented materials, discuss and approve a job description as well as salaries and benefits for new hires.

B-3 Interim Fire Chief Status

Background: The Interim Fire Chief has been providing services without a contract since January 25th. Due to liability insurance concerns, the recommended course of action is to hire an Interim Fire Chief as an employee of the Fire District. A DRAFT employment contract has been drafted by the Fire District's legal counsel for consideration by the Interim Fire Chief and the Fire Board.

Action Requested: Consider the employment agreement, discuss and take action.

B-4 Approve Payment of Bills

7. BOARD INFORMATIONAL UPDATES/COMMENTS

8. STAFF COMMENTS/UPDATES

9. NEXT MEETING DATE:

The next Board of Directors' meeting is Thursday, March 18, 2021 at 7:00 p.m. via remote video conferencing

10. ADJOURN



Special Board of Directors' Meeting

Monday March 8, 2021

Meeting Location: Remote Video Conferencing

6:00 p.m.

MINUTES

1. **CALL TO ORDER PER ORS 192.610 to 192.690 – at 6:07 p.m.**
 - a. ORS 192.650- The meeting is being recorded.

2. **INVOCATION –**

3. **FLAG SALUTE – Done.**

4. **ROLL CALL:**

Matthew Silva – Present

John McAdoo – Present

Ken Oliver – Present (via Zoom)

Ed Thoreson. – Present (via Zoom)

5. **CHANGES TO THE AGENDA – None.**

B-5 Employment Contract

6. **OPEN SESSION BUSINESS ITEMS**

B-1 Career Firefighter Job Description, Salary & Benefits

Background: Before we submit our request for testing and advertising for the position of Firefighter/Paramedic and Firefighter/EMT we need to have an approved job description as well as initial salary and benefits.

Action Requested: Review presented materials, discuss and approve a job description as well as salaries and benefits for new hires. Provide direction to the Interim Fire Chief.

President Silva made a motion and Director Oliver seconded for the Board to adopt the job description and pay scale for the Firefighter/EMT and salary of \$61,000

The motion passed unanimously

President Silva made a motion and Director Thoreson seconded for the Board to adopt the job description and pay scale for the Firefighter/Paramedic A/O and salary of \$65,000

The motion passed unanimously

B-2 Career Fire Lieutenant Job Description, Salary & Benefits

Background: Before we submit our request for testing and advertising for the position of Fire Lieutenant Fire Lieutenant/Paramedic we need to have an approved job description as well as initial salary and benefits.

Action Requested: Review presented materials, discuss and approve a job description as well as salaries and benefits for new hires.

Add "Paramedic" to the title – salary \$71,500

President Silva made a motion and Director Thoreson seconded for the Board to adopt the job description and pay scale for the Career Fire Lieutenant/Paramedic and salary of \$71,500

The motion passed unanimously

B-3 Interim Fire Chief Status

Background: The Interim Fire Chief has been providing services without a contract since January 25th. Due to liability insurance concerns, the recommended course of action is to hire an Interim Fire Chief as an employee of the Fire District. A **DRAFT** employment contract has been drafted by the Fire District's legal counsel for consideration by the Interim Fire Chief and the Fire Board.

Action Requested: Consider the employment agreement, discuss and take action.

Interim Chief Contract – effective 3.1.21

Director Thoreson made a motion and Director Oliver seconded for the Board to hire a Interim Chief effective 3.1.21

The motion passed unanimously

B-4 Approve Payment of Bills

7. BOARD INFORMATIONAL UPDATES/COMMENTS –

8. STAFF COMMENTS/UPDATES

Audits, Academy CCFD#1, Job Announcements

8.5 Public Comments -

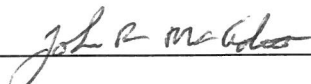
9. NEXT MEETING DATE:

The next regular Board of Directors' meeting is Thursday, March 18, 2021 at 7:00 p.m. via remote video conferencing.

10. ADJOURN



Matthew Silva, President



John McAdoo, Treasurer

