



**Board Packet**  
**April 21, 2022**

# Estacada Fire District #69



## AGENDA

### REGULAR BOARD OF DIRECTORS' MEETING April 21, 2022

**Meeting Location: Remote Video Conferencing**

**7:00 p.m.**

Hi there,

You are invited to a Zoom webinar.

When: Apr 21, 2022, 07:00 PM Pacific Time (US and Canada)

Topic: Estacada Rural Fire District #69 Regular Board of Directors' Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87505719745?pwd=Q0xXcGFpczc5UkttTHk4djcxSUxhZz09>

Passcode: **753684**

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Webinar ID: 875 0571 9745

Passcode: **753684**

1. **CALL TO ORDER PER ORS 192.610 TO 192.690**
  - a. **ORS 192.650 – The meeting is being recorded.**
2. **INVOCATION – Chaplain Brent Dodrill.**
3. **FLAG SALUTE**
4. **ROLL CALL: Matthew Silva, John McAdoo, Ken Oliver, Paul Miller, Matt Day**

**5. CHANGES TO THE AGENDA**

**6. BUSINESS ITEMS**

**B-1 Consent Agenda** – Accept and approve the March 17, 2022, Meeting Minutes. Accept and approve the March 28, 2022, Board Workshop Minutes. Approve bills to be paid as presented.

**7. STAFF / COMMITTEE REPORTS**

- a. Chief's Report – Chief O'Connor
- b. Financial Report – Financial Officer – Nikki Meyer

**8. CORRESPONDENCE**

**9. BOARD COMMENTS**

**10. PUBLIC COMMENTS**

**11. COMMUNITY ITEMS**

**12. NEXT MEETING**

The next Board Meeting will be on Thursday, May 19, 2022, at 7:00 p.m.

**13. ADJOURNMENT**

# Estacada Fire District #69



## Minutes

### REGULAR BOARD OF DIRECTORS' MEETING March 17, 2022

Meeting Location: Remote Video Conferencing

7:00 p.m.

1. **CALL TO ORDER PER ORS 192.610 TO 192.690** – at 7:00 p.m.
  - a. **ORS 192.650** – The meeting is being recorded.
2. **INVOCATION** – Chaplain Patrick Lumbroso – Done.
3. **FLAG SALUTE** – Done.
4. **ROLL CALL:**

**Matt Day** – Present  
**Paul Miller** – Present  
**Ken Oliver** – Present  
**John McAdoo** – Present  
**Matthew Silva** – Present

**Also at this meeting:** Fire Chief Ian O'Connor, Deputy Chief Joseph Smith, Assistant Chief Alan Lashbrook, Financial Officer Nikki Meyer, Volunteer Support Sharon McKinney, Volunteer Firefighter Jenn King, Lieutenant Firefighter Jesse Metheny, Firefighter/EMT Nathan Shadrick, Volunteer Student Firefighter Danielle Dunn and Volunteer Student Firefighter Morgan Kester.

**Zoom attendees:** Volunteer Chaplain Patrick Lumbroso, Lieutenant Firefighter Ben Rollicheck, Volunteer Lieutenant Firefighter Tom Benschoter, and Volunteer Fire Corp Member and CERT Leader Dave Espinosa.

5. **CHANGES TO THE AGENDA: Add B-5 – Liaison.**



## 6. BUSINESS ITEMS

- B-1 Consent Agenda** – Accept and approve the February 17, 2022, Meeting Minutes. Accept and approve the February 24, 2022, Board Workshop Minutes. Approve bills to be paid as presented.

**Director McAdoo made a Motion; Seconded by Director Oliver; to accept the Consent Agenda as presented; Roll call vote; Passed unanimously.**

- B-2 Copier RFP** – Current copier contract expires May 16, 2021. Request for Proposals were open from February 8, 2022, through March 11, 2022. ERFD received 2 Proposals. We will need a decision whether to accept a Proposal and move forward or reject all proposals.

Fire Chief Ian O'Connor introduced Administrative Manager Cheryl Lashbrook to present the results of the Copier Request for Proposal. Cheryl Lashbrook referred to the handout titled "Agenda Item Copier RFP's" and explained that the RFPs were posted to the website and mailed to 3 prospective vendors (Ultrex, Ricoh and Pacific Office Automation) on February 8, 2022. She announced that the district received 2 proposals by the March 11, 2022, deadline: 1 from POA and 1 from Ultrex.

Cheryl Lashbrook stated that after reviewing both proposals with Chief O'Connor, there was one clear leader and that was POA since POA would pay the \$3163.55 end of lease payoff as well as the \$500 fee to remove of the old copiers. She explained both proposals, including Ultrex (explaining the unique Ultrex 3-tier fee schedule for color copies) and she answered questions regarding the proposals.

There was some discussion regarding the current POA contract, including POA handling the end-of-lease and removal fees.

Director Day asked what the harm would be if everyone had a desktop copier/fax/scanner at a cost of approximately \$300 per machine because he encounters the same issue at his office having large copiers and employees still requesting personal copiers at their desks. Cheryl Lashbrook answered that she did ask Staples to quote personal and business copiers; however, did not hear back from them and the price of a business copier is approximately \$13,000-\$26,000 to purchase. She added that if everyone had desktop printers as well, even though the purchase price is relatively low, the hidden cost of toner, supplies and maintenance would add up quickly. Director Day clarified that he was only asking regarding the purchase of desktop copiers as his business would eventually like to eliminate the larger machines in their goal to become paperless.

Director Miller asked if Ricoh responded to the RFP and Cheryl Lashbrook answered that she received an email from Ricoh stating they would not be submitting a proposal.

Director McAdoo commented that he did not believe desktop copiers would be sufficient for the photocopying needs of the fire district because he owns an all-in-one desktop copier for his home and uses a large amount of toner.

There was more discussion regarding the contract, hidden costs of desktop copiers (including IT support) and goals to become paperless.

President Silva stated that there has been much healthy discussion, agreed with Director McAdoo and commented the staff conducted their due diligence in this process. President Silva asked for a consensus since this is an operational issue and it falls within the Chief's budget to purchase copiers.

There was a general consensus to approve the Pacific Office Automation proposal.

### **B-3 System Development Charge (SDC) fee**

President Silva commented that the district is continuing to investigate several options regarding raising funds for a future fire station as the City expands.

Chief O'Connor stated that there was much discussion regarding a possible SDC at the prior Work Session; however, there remains much follow-up that still needs to occur. He explained that while conducting research into the matter, it is like chasing a running target because of the remaining unanswered questions. Chief O'Connor commented that it should be determined the exact amount of funding needed for the project, as well as an end goal: substation versus full-station funding. He added that there was more research to be conducted regarding implementation; however, since those basic questions have not yet been determined, he cannot present any feasible solutions today.

Director Miller suggested scheduling another Work Session to define those issues. He commented that there should be discussion regarding establishing a cost to build the new station, the year to begin construction and then assigning a dollar amount and a time frame to the SDC to reach those specific goals. Chief O'Connor added that he has received good information from the City regarding implementation and agreed it is necessary to determine those numbers prior to moving forward.

There was some discussion regarding concerns over driving potential new property owners away from the City of Estacada and splitting the voter base because of the SDC. There was some discussion regarding concerns the SDC would not be sufficient for a new station, and a bond could potentially fail because citizens do not want to pay higher taxes and/or fees. There was some discussion regarding missing the chance to collect the SDC once the building permit is approved on lots.

There was much discussion regarding determining a time frame and justification for SDC charges and Director Miller stated that once the Fire District establishes an SDC, that would be the 6<sup>th</sup> SDC established, including Transportation, Water, Sewer and School SDCs.

It was decided that another Work Session would be on **Monday, March 28, 2022, at 6:00 p.m.**

#### **B-4 Budget Committee Vacancy**

President Silva stated that Director Day was recently elected to the Fire Board and that left a Budget Committee Vacancy. He explained that the Fire Board appointed Directors Miller and Oliver to recruit and interview interested parties.

Director Miller announced that 2 candidates were interviewed on March 8, 2022: Jason Franklin and Bruce LaLonde. Director Miller stated that after discussions, they chose Bruce LaLonde as the best candidate because he had prior experience serving on the School District Budget Committee and ran a successful business for many years. Director Miller added that he has not advised either party, so he will make the necessary notifications.

**Director Miller made a Motion; Seconded by Director Oliver; to appoint Bruce Lalonde to the Budget Committee position; Roll call vote; Passed unanimously.**

#### **B-5 Liaison**

President Silva suggested that a Director from the Fire Board attend City planning meetings as a Board Liaison to develop a rapport with the City.

Director Miller commented it had been on his mind for a couple months now and believes it is a good idea to just observe their meetings. He added that it will take a commitment since the City holds bi-monthly meetings.

Director McAdoo commented that he views all the City meetings, as well as makes comments and is well known by the City. He added that the City meets every 2<sup>nd</sup> and 4<sup>th</sup> Monday at 7:00 p.m.

Chief O'Connor noted that he initially attended City Council meetings and has attended the meetings a few times. He added that he has met with their Planning Director and has a good working relationship with Melanie Wagner, the City Manager. Chief O'Connor mentioned the new Fire Marshal will be attending the City meetings and suggested whoever becomes the Board liaison should consider attending County meetings as well.

**There was a general consensus for Director Miller to decide and advise Chief O'Connor if he will be attending City Planning Meetings every 2<sup>nd</sup> and 4<sup>th</sup> Monday at 7:00 p.m. as a Board Liaison: Chief O'Connor will then advise the Fire Board.**

### **7. STAFF / COMMITTEE REPORTS**

#### **a. Chief's Report – Chief O'Connor**

Chief O'Connor reported that there were 98 calls for service in February. He referred to the pie graph in the Board Packet for more information.

Chief O'Connor announced that the sewer line has been installed at the Main Station and thanked Director Miller.

Chief O'Connor confirmed the SCBA compressor is in good shape, there is no need to hydro the big tanks, and the expected a lifespan is approximately 10 more years, unless there are unforeseen issues.

Chief O'Connor stated that a New Volunteer Recruit Academy is well underway. He noted that the Academy began on March 11, 2022, and there are 18 new Volunteer Recruits in the class. Chief O'Connor added that the Academy will be held every other weekend at 445 SE Currin St in Estacada for the next several months.

Chief O'Connor noted that the district now has 3 new Volunteer EMT's (pending NREMT testing): Jenn King Jenn Jennings and Moises Flores-Pelayo.

Chief O'Connor commented that Volunteer staffing for February 2022 was 2952 hours, and the George Station is still staffed approximately 10-11 days per month.

Chief O'Connor announced that the Deputy Fire Marshal position was offered to Sarah Poet, who accepted the position this evening. He added that Sarah is currently employed as a Deputy Fire Marshal with the Salem Fire Department, has prior OSFM experience, including prior experience with an ODF hotshot crew and she is a prior Estacada Fire volunteer. Chief O'Connor added that he believes Sarah will succeed very well here and is excited to have her join our department.

Chief O'Connor commented that we are back up to capacity after a round of Covid slowed us down last month.

Chief O'Connor noted the first EMS Case Review with Dr. Stone was recently conducted. He added that Dr. Stone conducts 2 EMS reviews per year per his contract.

Chief O'Connor reported that he recently attended a Meet & Greet with PGE and their wildfire liaison.

Chief O'Connor stated that there are continual issues with Paychex, and he is investigating providing payroll services in-house through QuickBooks.

Chief O'Connor commented that the Volunteer Association is arranging the April 30, 2022, Awards Banquet.

Chief O'Connor stated that he is working on the 2022-23 FY Budget and anticipates meeting with the Fire Board to review preliminaries soon.

Chief O'Connor announced that he received a telephone call from ISO, who will conduct a review in September. He explained that per the telephone conversation with ISO, they discussed a review, not a regrade. He added that it may be difficult to obtain information for ISO because of the gap when the merger with CFD was occurring, and clarified ISO is a rating for the community and their insurance premiums.

Deputy Chief Smith stated that he recently attended an apparatus preconstruction meeting for the Type 3 apparatus and should hear the results of that meeting by the end of next week. He added that everything is moving forward very well.

b. Financial Report – Financial Officer – Nikki Meyer

Nikki Meyer reported that the ending balances show negative because of an account access issue; however, no fees incurred, and all bills were paid.

Chief O'Connor added that even without considering our grant funding the total fund balances remains at approximately \$4,412,000 so the district remains in a good place and is doing very well going into the next fiscal year.

Director McAdoo commented that placing grant funds into the LGIP account earning interest is very helpful.

**8. CORRESPONDENCE**

Budget Approval Meeting for the VA and their meeting minutes were included. Director Oliver commented that he was impressed.

**9. BOARD COMMENTS** – Director Oliver commented that he read the VA meeting minutes, spoke with Jenn King and believes the VA is doing a great job. Director McAdoo stated that he agreed.

**10. PUBLIC COMMENTS** – None.

**11. COMMUNITY ITEMS** – Chief O'Connor commented that the Easter Egg Hunt Event is planned for the Saturday prior to Easter weekend. President Silva commented that we no longer use real eggs for the event.

There was some discussion regarding a parade and Jenn King stated she is unaware of any parade. Jenn King commented that she would reach out to the Chamber of Commerce and Director Oliver commented that he would ask Connie to determine if any parade is scheduled for the Easter Event.

**12. NEXT MEETING**

The next meeting will be a Board Workshop on Monday, March 28, 2022, at 6:00 p.m.  
The next Board Meeting will be on Thursday, April 21, 2022, at 7:00 p.m.

**13. EXECUTIVE SESSION: Discussion of Labor Contract -- ORS 192.660(2)(d) and ORS 192.660(3).** – at 7:50 p.m.

Regular Session at 8:09 p.m.

President Silva announced that 3 contract articles were addressed and discussed; however, 1 article is pending for another month.



**President Silva made a Motion; Seconded by Director Oliver; to adopt the MOA concerning Acting in Capacity; Roll call vote; Passed unanimously.**

**President Silva made a Motion; Seconded by McAdoo to adopt the MOA concerning paid time off; Roll call vote; Passed unanimously.**

14. ADJOURNMENT – at 8:11 p.m.

Cheryl Lashbrook  
Administrative Manager

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Matthew Silva, President

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John McAdoo, Secretary/Treasurer





**ESTACADA RURAL FIRE DISTRICT #69  
BOARD of DIRECTORS WORKSHOP  
MINUTES  
Thursday, March 28, 2022**

1. **CALL TO ORDER PER ORS 192.610 TO 192.690**
  - a. **ORS 192.650 – The meeting is being recorded – at 1801.**
2. **Roll Call:**

Secretary Treasurer John McAdoo – Present  
Director Paul Miller – Present  
Director Matt Day – Present  
Director Ken Oliver – Present  
President Matthew Silva – Absent

**Also Present at this meeting:** Fire Chief Ian O'Connor, Assistant Chief Alan Lashbrook, Financial Officer Nikki Meyer, and Volunteer Support Sharon McKinney.

**3. System Development Charge (SDC) fee**

Chief O'Connor mentioned that there are several categories of collectible fees, including System Development Charges (SDC), Construction Excise Taxes (CET), and Impact Fees (IF), which all basically accomplish the same objective. He explained that SDC's are not necessarily the correct category for a fire district because that category is utilized for water, sewer, streets and parks. Chief O'Connor suggested the CET or IF were better suited for a fire district and a decision would be necessary to determine which direction this district should proceed, although he surmised ERFD#69 is progressing toward the CET fees.

Chief O'Connor reported that it appears most fire districts imposing such fees are utilizing IF's. He stated that most of the data he collected was from out-of-state fire districts and larger fire districts in Oregon, such as TVF&R. Chief O'Connor commented that he has not had a lot of luck finding any smaller districts currently using this type of collection of fees and overall specific details remain uncertain regarding the initial setup and implementation of both CET's and IF's.

Chief O'Connor stated that the information he discovered while researching imposing IF/CET fees includes:

- Collected fees must be utilized for Capital Improvements allowing added (not existing) capacity.
- There must be a Capital, Public Facility, or Comparable Plan stating the location of implementation and the improvements to be funded. The Plan must include the estimated cost and time frame for each listed improvement.
- Fees should not be utilized for ongoing or system maintenance and must be established by ordinance or resolution.
- The Plan can be modified.
- Permits issued could be implemented at a later date.
- Fees are paid when the building permits are obtained.

Chief O'Connor reported that the City of Estacada's proposed development plans currently include 1176 approved lots (165 are apartment units: 96 units in Eagle Ridge Phase 1 and 69 units in Northbrook) and only 2 homes have been constructed to date. He commented that the district is well ahead of imposing any CET or IF fees at this point.

There was much discussion regarding the process of initiating, establishing and implementing goals and fees, comparing ERFD#69 with other similar districts, various options regarding amounts to impose, future planning and growth, supplemental funding and bonds, forecasting, remaining responsible to the community, deciding whether to build a new fire station versus a substation and determining those costs.

Director Miller suggested the prospect of hosting an open house in the Dodge area and Chief O'Connor answered it is on the radar.

Director Day asked if a CET could be adjusted after the amount was set and Chief O'Connor answered he believed the CET amount could be later adjusted by resolution.

There was more discussion and number crunching regarding an amount to charge per square foot versus a percentage or flat rate for the CET fees.

Chief O'Connor noted that the City of Estacada includes a uniquely large Urban Growth Boundary of land currently eligible for development.

There was much discussion regarding a time frame to begin construction of a new fire station. Chief O'Connor commented that he believed 5 years was a more aggressive approach; however, 6-7 years may be a more realistic goal. He added that other districts are currently delaying new construction because the cost of materials and associated fees remains high.

Chief O'Connor reiterated the necessity of obtaining a target—specifically determining the amount of funds needed for a new station construction project in 6-7 years.

Director Miller stated that he is concerned because the community may turn down a bond for the remaining funding of a fire station if a CET is already imposed and collected.

Chief O'Connor mentioned that he believed there could later be modifications to the CET agreement; however, he would verify the information he is reading with the attorneys.

Director Miller commented that although he does not like the SDC, CET or IF fees, something must be done.

Director Miller asked regarding a time-frame for implementation of the CET/IF fees and Chief O'Connor answered that it is necessary to have those questions answered and verified by the legal team.

There was much more discussion and number crunching regarding obtaining 5-7 year target figures, timing, square footage versus lot fees, comparisons with the Battle Ground fire district CET fees (\$696 lot fee for a single family home, \$327 for a multi-family home and .85/sq ft for non-residential), obtaining comparisons with the school district, issues regarding budgeting/utilizing capital funds, inflation, rising personnel costs, comparisons with the Thurston County, WA fire district CET fees (.36 per square foot or \$720 per 2000 square foot home) and obtaining comparisons with other districts more similar to our own district,

There was a discussion regarding determining the average square footage of new construction in Estacada. After much discussion, Director Miller determined an average square footage of 1800 square feet for each new home built in Estacada appeared appropriate to remain conservative.

There was some discussion regarding obtaining fees for additions or remodels per square footage.

There was a general consensus to impose CET/IF fees by the square foot.

After much discussion, the price to impose a set fee per square foot could not be ultimately determined; however, after several calculations, it was discussed that anywhere from .50 to .75 per square foot could be an appropriate amount to impose and determine at a later time.

Director Day asked if Chief O'Connor's prior district was imposing CET/IF fees and Chief O'Connor answered no; however, his prior district is now pursuing it because they are encountering the same issues as ERFD#69.

There was much discussion regarding limited space, including moving administration to a substation or leasing office space. Director Miller commented that he did not like the idea of leasing because it takes dollars out of the district's pocket, increasing costs.

Chief O'Connor confirmed that he will pursue a CET/IT, to include imposing a fee per square foot. He added that although he still would like to have a target for the cost of a new station in 5-7 years, he believes this issue should move forward. Chief O'Connor stated that he would obtain the legalities and determine next steps. He added that there may be some delay in reporting because of upcoming out-of-town training and the ongoing Budget process; however, July 1, 2022, should be an appropriate timeframe.

Directors McAdoo and Day commented that obtaining more comparisons would be helpful. Director Day added that there may be more buyoff from the community if other communities are also imposing CET/IF fees. Chief O'Connor noted that the rate should be a specific fit to ERFD#69.

Director Day asked if there were any grants available to assist with funding a new fire station because the Estacada City Skate Park was constructed in that manner. Chief O'Connor answered that he is digging around.

Chief O'Connor suggested including the CET/IF fee as a regular item on the Agenda so updates could be provided throughout the process.

Director McAdoo suggested a Public Relations Campaign Committee later to ensure a bond is handled properly. Director Miller suggested presenting that idea to the Budget Committee. Chief O'Connor advised against it because the subject was not on-topic.

Chief O'Connor recommended that anyone could contact him if they had any further ideas to add to today's discussion.

**Upcoming Meeting:**

Thursday, April 21, 2022, 7:00 p.m. – Regular Board of Directors' Meeting

This meeting adjourned at 1858.

Cheryl Lashbrook  
Administrative Manager

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Matthew Silva, President

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John McAdoo, Secretary/Treasurer



**Chief's Report**  
**April 21, 2022**

# CHIEFS REPORT

March 2022

## OPERATIONS

- A slight increase in incidents in March with 114 incidents. Three fires, 7 MVC's (2 with extrication). 80% medical.
- Volunteer planning for annual Estacada Easter Egg hunt on Saturday April 16.
- Awarded 30K gift for rescue equipment and training from the Faraday Dam project managers. Jesse and Jim Shea (safety engineer) are working on ordering equipment for rope and water rescue.
- E332 sent to True North for repair of failed tank to pump plumbing, after entire assembly fell off tank to pump during training.
- Northwest Hydro is scheduled for on site hose and ladder testing April 26th. Currin Street will be closed for that day.

## LOGISTICS

- Stainless steel sink arrived. Called Cascade Mechanical to schedule plumbing.
- PPE access continues to be an issue. Rental demand from other departments has maxed out Sea Western vendor.
- Lt Hadeed completed an application for \$10,000 for fire shelters thru the Volunteer Fire Assistance (VFA) grant from Oregon Department of Forestry.

## EMS

- Mini refrigerators received for E331, R331 and E333. This will save money on drugs that require refrigeration. Without refrigeration, these drugs expire after 30 days.

## TRAINING

- Volunteer recruit firefighter academy continues
- NFPA Instructor I class complete



- Finished Emergency Medical Responder training with 12 volunteers gaining certification.
- Completed driving course
- S-230 Wildland Crew Boss training was completed

### **Volunteer hours for February**

- Volunteer total hours = 6074
- Volunteer staffing Estacada Station = 564
- Volunteer staffing George Station = 191

### **FIRE MARSHAL**

- Deputy Fire Marshal Sara Poet started with Estacada Fire District April 4.
- Working on the Clackamas County Wildfire Community Event Committee for Estacada participation.
- Ordered a large assortment of free public education materials from OSFM that the district and volunteers have access to for events like the Easter Egg Hunt.
- Working with the City of Estacada and Clackamas County officials on inspections and code work.

### **FIRE CHIEF**

- Working with the volunteer association for annual award banquet planning scheduled for April 30.
- Research potential for using development fee charges. This is not a legal method in Oregon for fire districts as a means to collect funds.
- Recovered 2/3rds sick leave time used for staff that had to take time for COVID in the past 9 months.
- Budget preparation for FY 22/23
  - Met with each Board Director for preliminary review
  - Continued meeting with staff for budget development.





**Financial Report**  
**April 21, 2022**

# ESTACADA FIRE DISTRICT

Financial Statement Ending March 2022



## Fund Balance Tools

US Bank Payroll	\$	74,955.36
LGIP (Includes income listed below)	\$	5,368,060.63
US Bank General Operating Fund	\$	108,530.60
<b>Total</b>	<b>\$</b>	<b>5,551,546.59</b>

## Resources

*As a % of total annual budget*

<b>LGIP</b>	Dividend/Interest	\$	2,345.98	5630%
	<b>YTD</b>	\$	<b>13,242.34</b>	<b>2648%</b>
	Tax Collection	\$	31,316.40	11%
	<b>YTD</b>	\$	<b>3,410,153.34</b>	<b>99%</b>
<b>Grants</b>		\$	<b>1,343,654.78</b>	<b>253%</b>
	<b>Total</b>	\$	<b>1,377,317.16</b>	
	<b>YTD</b>	\$	<b>4,767,050.46</b>	

## Expenses

*As a % of total annual budget*

<b>Payroll</b>		\$	214,913.07	10.29%
	<b>YTD</b>	\$	<b>1,005,158.01</b>	<b>48%</b>
<b>Materials &amp; Services</b>		\$	149,131.63	21%
	<b>YTD</b>	\$	<b>603,674.50</b>	<b>84.99%</b>
<b>Grants</b>		\$	79,966.80	94.08%
	<b>YTD</b>	\$	<b>185,537.72</b>	<b>218.28%</b>
<b>Capital</b>		\$	19,837.49	50%
	<b>YTD</b>	\$	<b>23,397.49</b>	<b>5%</b>
	<b>Total</b>	\$	<b>463,848.99</b>	<b>1.04</b>
	<b>YTD</b>	\$	<b>1,817,767.72</b>	<b>34%</b>

21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year	
Personnel Services		Personnel Services		Personnel Services		Personnel Services		Personnel Services	
	Budgeted Amount	W/1-22	This FY	Difference	% of budgeted amount	% of Budget			
5100 Employee Salary & Wages	\$ 983,500.00	\$ 54,989.09	\$ 398,292.30	\$ 585,207.70	40%	19%			
Overtime	\$ 150,000.00	\$ 3,243.37	\$ 70,364.25	\$ 79,635.75	47%	3%			
Duty Officer	\$ 25,000.00	\$ 2,145.00	\$ 8,060.00	\$ 16,940.00	32%	0%			
Student Stipen	\$ 48,000.00	\$ -	\$ 4,710.00	\$ 43,290.00	10%	0%			
5150 Payroll Tax- Employer Liabilities	\$ 97,013.00	\$ 7,891.01	\$ 80,810.29	\$ 16,202.71	83%	4%			
5170 PERS	\$ 252,288.00	\$ 17,207.17	\$ 114,818.52	\$ 137,469.48	46%	5%			
5230 Insurance & Benefits	\$ 410,725.00	\$ 127,266.89	\$ 468,209.94	\$ (57,484.94)	114%	22%			
5250 Wellness & Physicals + Bckgd Checks+ Employee Recruitment	\$ 26,090.00	\$ 2,170.54	\$ 4,844.54	\$ 21,245.46	19%	0%			
521.20 Volunteer Program- LOSAP	\$ 96,000.00	\$ -	\$ -	\$ 96,000.00	0%	0%			
<b>Total</b>	<b>\$ 2,088,516.00</b>	<b>\$ 214,913.07</b>	<b>\$ 1,150,109.34</b>	<b>\$ 938,506.16</b>		<b>55%</b>			

21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year	
Grants		Grants		Grants		Grants		Grants	
	Budgeted Amount	W/1-22	This FY	Amount Remaining	% Used this month	% of Total Amount			
ARPA	\$ 280,900.00	\$ 12,633.11	\$ 110,931.09	\$ 169,968.91	4%	39%			
WUI	\$ 1,149,500.00	\$ 67,333.69	\$ 72,917.03	\$ 1,076,582.97	6%	0%			
<b>Total</b>	<b>\$ 1,430,400.00</b>	<b>\$ 79,966.80</b>	<b>\$ 183,848.12</b>	<b>\$ 1,246,551.88</b>		<b>13%</b>			

21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year		21-22 Fiscal Year	
Capital		Capital		Capital		Capital		Capital	
	Budgeted Amount	W/1-22	This FY	Amount Remaining	% Used this month	% of Total Amount			
7000 Capital Outlay	\$ 100,000.00	\$ 10,637.49	\$ 11,982.49	\$ 88,017.51	11%	3%			
7002 Grants Used Capital Purchases	\$ -	\$ -	\$ 2,115.00	\$ -	0%	0%			
7060 Emergency Medical Equipment	\$ 100,000.00	\$ -	\$ 100.00	\$ 99,900.00	0%	0%			
7085 Vehicles	\$ 274,200.00	\$ 9,200.00	\$ 9,200.00	\$ 265,000.00	3%	2%			
<b>Total</b>	<b>\$ 474,200.00</b>	<b>\$ 19,837.49</b>	<b>\$ 23,397.49</b>	<b>\$ 452,917.51</b>	<b>4%</b>	<b>5%</b>			



21-22 Fiscal Year

Materials & Services Items

	Budgeted Amount	Wtr-22	This FY	Difference	% of budgeted amount	% of WSSS Budget
6040 Election Expense	\$ 10,000.00	\$ 1,119.46	\$ 2,485.98	\$ 7,514.02	25%	0.4%
6200 Office Expense (Office Supplies/Equipment/Postage)	\$ 16,000.00	\$ 1,585.51	\$ 12,102.22	\$ 3,897.78	76%	1.7%
6300 Insurance (Property & Auto)	\$ 40,000.00	-	\$ 527.00	\$ 39,473.00	1%	0.1%
6400 Professional Fees	\$ 105,500.00	\$ 8,128.72	\$ 24,648.10	\$ 80,851.90	23%	3.5%
6500 Apparatus Maintenance	\$ 65,000.00	\$ 4.00	\$ 47,612.87	\$ 17,387.13	73%	6.7%
6600 Gas, Fuels, Lubricants	\$ 40,000.00	\$ 1,305.56	\$ 20,739.24	\$ 19,260.76	52%	2.9%
6700 Radio Equipment & Maintenance	\$ 3,500.00	-	\$ 117.54	\$ 3,382.46	3%	0.0%
6800 Buildings & Grounds Maintenance	\$ 30,000.00	\$ 4,853.68	\$ 20,555.61	\$ 9,444.39	69%	2.9%
6900 Utilities	\$ 45,000.00	\$ 3,223.82	\$ 33,079.49	\$ 11,970.51	74%	4.7%
6910 Training/Conferences/Seminars	\$ 20,000.00	\$ 1,206.15	\$ 21,232.62	\$ (1,232.62)	106%	3.0%
6920 Dispatch Services/Radio Systems/C-800 (911 Dispatch, sub account of fees)	\$ 125,000.00	\$ 56,956.25	\$ 155,633.98	\$ (30,633.98)	125%	22.1%
6930 Subscriptions/Dues/Annual Fees	\$ 8,000.00	\$ 229.88	\$ 9,145.06	\$ (1,145.06)	114%	1.3%
6940 Medical Supplies	\$ 35,000.00	\$ 6,466.81	\$ 33,732.81	\$ 1,267.19	96%	4.8%
6950 General Operating Expenses	\$ 8,000.00	\$ 1,154.20	\$ 2,810.40	\$ 5,189.60	35%	0.4%
6960 Training Aids and Supplies	\$ 6,150.00	\$ 3,988.41	\$ 11,439.71	\$ (5,289.71)	186%	1.6%
6970 Personal Protective Equipment	\$ 25,000.00	\$ 47,865.93	\$ 64,164.33	\$ (39,164.33)	257%	9.1%
6980 Fire Prevention Education	\$ 6,500.00	-	\$ 2,444.38	\$ 4,055.62	38%	0.3%
6990 Support Services Equip & Supplies	\$ 3,000.00	-	\$ 2,962.17	\$ 37.83	99%	0.4%
6991 Firefighting Equipment & Maintenance	\$ 25,000.00	\$ 243.17	\$ 33,388.32	\$ (8,388.32)	134%	4.7%
6994 Furniture Replacement	\$ 10,000.00	\$ 400.00	\$ 11,552.02	\$ (1,552.02)	116%	1.6%
5210 Volunteer Recruit and Retention	\$ 12,000.00	-	\$ 8,252.12	\$ 3,747.88	69%	1.2%
6020 Uniforms	\$ 16,000.00	\$ 3,841.62	\$ 26,619.42	\$ (10,619.42)	166%	3.8%
6040 Health, Wellness & Safety Programs	\$ 5,500.00	-	\$ 266.45	\$ 5,233.55	5%	0.0%
6050 Computer Systems/Services	\$ 50,160.00	\$ 6,558.46	\$ 56,561.13	\$ (6,401.13)	113%	8.0%
<b>Total</b>	\$ 710,310.00	\$ 149,131.63	\$ 502,072.97	\$ 108,237.03	86%	35.4%



**Estacada Rural Fire District #69**  
**Check Detail**  
**Apr-22**

Date	Transaction Type	#	Name	Amount
<b>1010 Checking</b>				
04/14/2022	Bill Payment (Check)	22838	3 Dub IT Services LLC	\$ (2,931.67)
04/14/2022	Bill Payment (Check)	22839	AHSI & 24-7 EMS REMITTANCE	\$ (479.90)
04/14/2022	Bill Payment (Check)	22840	Bound Tree Medical LLC	\$ (3,945.28)
04/14/2022	Bill Payment (Check)	22841	Cascade Mechanical Systems, Inc	\$ (663.50)
04/14/2022	Bill Payment (Check)	22842	CHERI R. DOWHAN CPA, LLC	\$ (4,668.75)
04/14/2022	Bill Payment (Check)	22843	CLACKAMAS COMMUNITY COLLEGE	\$ (2,820.00)
04/14/2022	Bill Payment (Check)	22844	CLACKAMAS COUNTY	\$ (6,953.58)
04/14/2022	Bill Payment (Check)	22845	Clackamas County Fire District #1	\$ (680.00)
04/14/2022	Bill Payment (Check)	22846	COLUMBIA RIVER FIRE & RESCUE	\$ (1,452.00)
04/14/2022	Bill Payment (Check)	22847	Cool Printing	\$ (163.50)
04/14/2022	Bill Payment (Check)	22876	Country Blooms & Co.	\$ (500.00)
04/14/2022	Bill Payment (Check)	22848	Day Wireless	\$ (1,345.00)
04/14/2022	Bill Payment (Check)	22849	Dick's Logging Supply, Inc.	\$ (315.00)
04/14/2022	Bill Payment (Check)	22850	Ed Staub & Sons Petroleum	\$ (2,307.44)
04/14/2022	Bill Payment (Check)	22851	ESTACADA ACE HARDWARE	\$ (232.10)
03/25/2022	Bill Payment (Check)	22836	Event Co. Wedding & Party Rentals	\$ (300.00)
04/14/2022	Bill Payment (Check)	22852	Ferrell Gas Co	\$ (12.00)
04/14/2022	Bill Payment (Check)	22853	Galls, LLC	\$ (1,035.18)
04/14/2022	Bill Payment (Check)	22854	Henry Schein, Inc.	\$ (860.39)
04/14/2022	Bill Payment (Check)	22855	Lake Custom Printing LLC	\$ (1,718.00)

04/14/2022	Bill Payment (Check)	22856 Life Assist, Inc.	\$	(216.00)
04/14/2022	Bill Payment (Check)	22857 Local Government Law Group	\$	(171.50)
04/14/2022	Bill Payment (Check)	22858 McKesson Medical -Surgical	\$	(442.86)
04/14/2022	Bill Payment (Check)	22859 Oregon Occupational Medicine	\$	(951.00)
04/14/2022	Bill Payment (Check)	22860 Peak Engraving	\$	(63.00)
04/14/2022	Bill Payment (Check)	22861 PetroCard	\$	(48.01)
04/14/2022	Bill Payment (Check)	22862 RAPCO	\$	(1,491.60)
04/14/2022	Bill Payment (Check)	22863 Reach Local Inc.	\$	(299.00)
4/18/2022	Check	22875 Sean, Stone MD	\$	(1,200.00)
04/14/2022	Bill Payment (Check)	22864 SeaWestern Inc.	\$	(2,863.50)
04/14/2022	Bill Payment (Check)	22865 US BANK	\$	(2,377.90)
04/14/2022	Bill Payment (Check)	22866 US BANK EQUIPMENT FINANCE	\$	(768.85)
04/14/2022	Bill Payment (Check)	22867 Walker Disposal Service	\$	(242.00)
04/14/2022	Bill Payment (Check)	22868 Wildwoods Pest Control	\$	(98.00)
<b>Reimbursements</b>				
04/14/2022	Check	22869 Alan Lashbrook	\$	(365.33)
04/11/2022	Check	22870 CAYLA FORSYTHE	\$	(2,000.00)
3/28/2022	Check	22837 Jennifer King	\$	(400.00)
04/11/2022	Check	22871 DOMINICK SIRI	\$	(2,000.00)
04/11/2022	Check	22872 MORGAN KESTER	\$	(1,501.98)
04/11/2022	Check	22873 Kameron Barone	\$	(2,000.00)
04/11/2022	Check	22874 Luke Walstrom	\$	(726.60)
		<b>Check Total</b>	<b>\$</b>	<b>(53,610.42)</b>
4/14/2022	Expenditure	Amazon	\$	(1,082.33)
4/20/2022	Expenditure	City of Estacada	\$	(355.46)

3/22/2022	Expenditure		Intuit Inc.	\$	(80.00)
04/11/2022	Expenditure		PGE	\$	(1,119.46)
04/11/2022	Expenditure		Reliance Connects	\$	(561.60)
04/11/2022	Expenditure		Verizon Wireless	\$	(993.45)
				<b>Expenditure Total</b>	<b>\$ (4,192.30)</b>
<b>1010 Checking Total</b>				<b>\$</b>	<b>(57,802.72)</b>

**1030 Payroll Checking**

4/14/2022	Bill Payment (Check)	5004	AIG	\$	(250.00)
4/11/2022	Payroll (Check)	5003	Cayla Forsythe	\$	(100.98)
4/14/2022	Bill Payment (Check)	5005	LOCAL 1159	\$	(824.56)
3/25/2022	Bill Payment (Check)	5001	SDIS	\$	(3,270.41)
4/15/2022	Bill Payment (Check)	5002	SDIS	\$	(17,773.06)
				<b>Check Total</b>	<b>\$ (22,219.01)</b>
3/28/2022	Expenditure		AFLAC	\$	(794.90)
4/8/2022	Expenditure		Nationwide 4/8 Payroll	\$	(1,914.99)
4/8/2022	Expenditure		Paychex Invoice	\$	(88.46)
4/8/2022	Expenditure		Payroll 4/8	\$	(31,302.71)
4/8/2022	Expenditure		Employee Taxes 4/8	\$	(8,747.86)
4/8/2022	Expenditure		Employer Liabilities	\$	(4,145.35)
4/8/2022	Expenditure		PERS 4/8	\$	(8,061.64)
				<b>Expenditure Total</b>	<b>\$ (55,055.91)</b>
<b>1030 Payroll Checking Total</b>				<b>\$</b>	<b>(77,274.92)</b>

<b>ERFD69 Complete Check and Expense Total</b>	<b>\$ (135,077.64)</b>
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Submitted by: Nikki Meyer

Estacada Rural Fire District

1010 US Bank Gen Ckg 9757, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/12/2022

Reconciled by: Nicole Meyer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	4,353.95
Service charge	-136.22
Interest earned	0.37
Checks and payments cleared (56)	-160,241.92
Deposits and other credits cleared (6)	264,554.42
Statement ending balance	108,530.60

Uncleared transactions as of 03/31/2022	-7,024.64
Register balance as of 03/31/2022	101,505.96
Cleared transactions after 03/31/2022	0.00
Uncleared transactions after 03/31/2022	-10,903.09
Register balance as of 04/12/2022	90,602.87

Details

Checks and payments cleared (56)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/21/2021	Bill Payment	22641	Reimbursements	-185.15
11/12/2021	Bill Payment	22672	Reimbursements	-49.65
02/17/2022	Bill Payment	22775	Day Wireless	-840.10
02/17/2022	Bill Payment	22777	ESO Solutions, Inc.	-1,444.00
02/17/2022	Bill Payment	22778	Galls, LLC	-922.48
02/17/2022	Bill Payment	22780	HOODLAND FIRE DISTRICT ...	-3,000.00
02/17/2022	Bill Payment	22786	Oregon Occupational Medicine	-950.00
02/17/2022	Bill Payment	22774	CLACKAMAS COUNTY	-6,953.58
02/17/2022	Bill Payment	22772	Bound Tree Medical LLC	-2,679.51
02/17/2022	Bill Payment	22789	PRESTON CPR TRAINING	-2,759.25
02/17/2022	Bill Payment	22801	Wildwoods Pest Control	-98.00
02/17/2022	Bill Payment	22800	Walker Disposal Service	-242.00
02/17/2022	Bill Payment	22799	US BANK EQUIPMENT FINA...	-768.85
02/17/2022	Bill Payment	22790	Reach Local Inc.	-299.00
02/17/2022	Bill Payment	22796	STRYKER SALES LLC	-14,212.67
02/28/2022	Bill Payment		Amazon	-6,773.32
02/28/2022	Bill Payment	22796	Verizon Wireless	-993.56
03/07/2022	Expense	99798764	Amazon	-4,336.39
03/10/2022	Expense		Reliance Connects	-84.95
03/14/2022	Bill Payment	22815	Day Wireless	-10,637.49
03/14/2022	Bill Payment	22816	Dick's Logging Supply, Inc.	-3,359.97
03/14/2022	Bill Payment	22817	Ed Staub & Sons Petroleum	-1,235.58
03/14/2022	Bill Payment	22818	ESTACADA ACE HARDWARE	-232.52
03/14/2022	Bill Payment	22819	Galls, LLC	-2,123.62
03/14/2022	Bill Payment	22820	Henry Schein, Inc.	-328.14
03/14/2022	Bill Payment	22821	Life Assist, Inc.	-420.00
03/14/2022	Bill Payment	22822	LN CURTIS and SONS	-5,828.66
03/14/2022	Bill Payment	22823	Oregon Occupational Medicine	-1,633.83
03/14/2022	Bill Payment	22824	Pamplin Media Group	-55.76
03/14/2022	Bill Payment	22825	PORTLAND CUSTOM WRAPS	-3,065.00
03/14/2022	Bill Payment	22826	Reach Local Inc.	-299.00
03/14/2022	Bill Payment	22827	Sean Stone, MD	-1,200.00
03/14/2022	Bill Payment	22828	SeaWestern Inc.	-45,248.85
03/14/2022	Bill Payment	22829	TACTRON	-243.17
03/14/2022	Bill Payment	22830	US BANK	-7,971.40
03/14/2022	Bill Payment	22831	US BANK EQUIPMENT FINA...	-768.85
03/14/2022	Bill Payment	22832	Walker Disposal Service	-242.00
03/14/2022	Bill Payment	22833	WHA Ins. Agency	-4,760.19

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/14/2022	Bill Payment	22834	Wildwoods Pest Control	-98.00
03/14/2022	Bill Payment	22803	3 Dub IT Services LLC	-2,617.19
03/14/2022	Bill Payment	22804	A C & E Electric Company, LLC	-787.50
03/14/2022	Bill Payment	22805	AED Superstore	-354.00
03/14/2022	Bill Payment	22806	Airgas USA, LLC	-162.52
03/14/2022	Bill Payment	22807	Artsmith	-3.00
03/14/2022	Bill Payment	22808	Bound Tree Medical LLC	-3,544.98
03/14/2022	Bill Payment	22809	Cascade Mechanical Systems...	-773.50
03/14/2022	Bill Payment	22810	CDW GOVERNMENT	-1,006.50
03/14/2022	Bill Payment	22811	CLACKAMAS COUNTY	-7,113.58
03/14/2022	Bill Payment	22812	Clackamas County Fire Distric...	-1,785.00
03/14/2022	Bill Payment	22813	Clackamas County Fire Invest...	-50.00
03/14/2022	Bill Payment	22814	Cool Printing	-361.33
03/15/2022	Bill Payment		City of Estacada	-371.45
03/15/2022	Bill Payment		PGE	-1,119.46
03/15/2022	Bill Payment		Reliance Connects	-1,773.86
03/15/2022	Bill Payment		Verizon Wireless	-993.56
03/22/2022	Expense	10001149446862	Intuit Inc.	-80.00
<b>Total</b>				<b>-160,241.92</b>

## Deposits and other credits cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/01/2022	Transfer			100,000.00
03/04/2022	Deposit			2,712.42
03/17/2022	Transfer			100,000.00
03/25/2022	Deposit			500.00
03/25/2022	Deposit			1,342.00
03/28/2022	Transfer			60,000.00
<b>Total</b>				<b>264,554.42</b>

## Additional Information

## Uncleared checks and payments as of 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/28/2021	Bill Payment	22521	Reimbursements	-14.64
08/24/2021	Bill Payment	22585	Special Districts Association o...	-175.00
03/14/2022	Bill Payment	22835	PORTLAND CUSTOM WRAPS	-6,135.00
03/25/2022	Bill Payment	22836	Event Co. Wedding & Party R...	-300.00
03/28/2022	Check		JENNIFER KING	-400.00
<b>Total</b>				<b>-7,024.64</b>

## Uncleared deposits and other credits as of 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/15/2021	Bill Payment	22529	Reimbursements	0.00
<b>Total</b>				<b>0.00</b>

## Uncleared checks and payments after 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/11/2022	Expense	71561	Reliance Connects	-84.95
04/11/2022	Expense	INV9903533052	Verizon Wireless	-993.45
04/11/2022	Check	5002	CAYLA FORSYTHE	-2,000.00
04/11/2022	Check	5003	DOMINICK SIRI	-2,000.00
04/11/2022	Check	5004	MORGAN KESTER	-1,501.98
04/11/2022	Expense	33795	Reliance Connects	-1.23
04/11/2022	Check	5006	Luke Walstrom	-726.60

4/12/22, 12:44 PM

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/11/2022	Expense	3938460000	PGE	-953.46
04/11/2022	Expense	0352921000	PGE	-166.00
04/11/2022	Expense	33593	Reliance Connects	-475.42
04/11/2022	Check	5005	Kameron Barone	-2,000.00
Total				-10,903.09



Estacada Rural Fire District

1020 Payroll Account - US Bank 6693, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/12/2022

Reconciled by: Nicole Meyer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	-7,621.64
Interest earned	0.30
Checks and payments cleared (27)	-135,076.41
Deposits and other credits cleared (5)	217,653.11
Statement ending balance	<u>74,955.36</u>

Register balance as of 03/31/2022	78,225.77
Cleared transactions after 03/31/2022	-3,270.41
Uncleared transactions after 03/31/2022	130,122.51
Register balance as of 04/12/2022	<u>205,077.87</u>

Details

Checks and payments cleared (27)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/17/2022	Bill Payment	5004	I.A.F.F. Local 1159	-824.56
02/17/2022	Bill Payment	5035	AIG Retirement	-250.00
02/17/2022	Bill Payment		Aflac	-1,065.94
02/28/2022	Expense		PERS	-3.52
02/28/2022	Expense		PERS	-5,039.15
02/28/2022	Expense		PERS	-2,046.00
03/05/2022	Expense	2237676	Paychex Invoices	-99.00
03/11/2022	Expense		PERS	-3.52
03/11/2022	Expense		PERS	-6,573.89
03/11/2022	Expense		PERS	-2,719.47
03/11/2022	Expense	2022031001	Paychex Invoices	-105.34
03/11/2022	Expense			-8,538.12
03/11/2022	Expense			-29,388.06
03/11/2022	Expense			-3,890.38
03/14/2022	Bill Payment	5040	SDIS	-17,775.43
03/14/2022	Bill Payment	5038	AIG Retirement	-250.00
03/14/2022	Expense		Aflac	-927.26
03/15/2022	Bill Payment	5039	I.A.F.F. Local 1159	-824.56
03/25/2022	Expense			-8,510.56
03/25/2022	Expense	2022032301	Paychex Invoices	-100.58
03/25/2022	Expense			-4,000.63
03/25/2022	Expense			-30,164.84
03/25/2022	Expense	ER#02557	PERS	-2,301.25
03/25/2022	Expense	ER#02557	PERS	-5,605.50
03/25/2022	Expense	ER#02557	PERS	-3.54
03/28/2022	Expense	767638	Aflac	-794.90
04/07/2022	Bill Payment	5001	SDIS	-3,270.41
<b>Total</b>				<b>-135,076.41</b>

Deposits and other credits cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/01/2022	Transfer			100,000.00
03/07/2022	Deposit		SDIS	3,243.00
03/17/2022	Transfer			70,000.00
03/23/2022	Deposit			4,410.11
03/28/2022	Transfer			40,000.00

Total 217,653.11

**Additional Information**

Uncleared checks and payments after 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/07/2022	Bill Payment	5002	SDIS	-17,773.06
04/08/2022	Expense	2022040601	Paychex Invoices	-88.46
04/08/2022	Expense	0062808001	NATIONWIDE	-1,914.99
04/11/2022	Check	5003	CAYLA FORSYTHE	-100.98
<b>Total</b>				<b>-19,877.49</b>

Uncleared deposits and other credits after 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/07/2022	Transfer			150,000.00
<b>Total</b>				<b>150,000.00</b>

Estacada Rural Fire District  
 1080 OR Trea Gen Op 6342 LGIP, Period Ending 03/31/2022

**RECONCILIATION REPORT**

Reconciled on: 04/12/2022

Reconciled by: Nicole Meyer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	5,740,196.48
Service charge	-0.05
Interest earned	2,345.98
Checks and payments cleared (6)	-470,000.00
Deposits and other credits cleared (1)	95,518.22
Statement ending balance	<u>5,368,060.63</u>
Register balance as of 03/31/2022	5,368,060.63
Cleared transactions after 03/31/2022	0.00
Uncleared transactions after 03/31/2022	-150,000.00
Register balance as of 04/12/2022	<u>5,218,060.63</u>

**Details**

Checks and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/01/2022	Transfer			-100,000.00
03/01/2022	Transfer			-100,000.00
03/17/2022	Transfer			-100,000.00
03/17/2022	Transfer			-70,000.00
03/28/2022	Transfer			-60,000.00
03/28/2022	Transfer			-40,000.00
<b>Total</b>				<b>-470,000.00</b>

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/11/2022	Deposit		CLACKAMAS COUNTY TAX ...	95,518.22
<b>Total</b>				<b>95,518.22</b>

**Additional Information**

Uncleared checks and payments after 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/07/2022	Transfer			-150,000.00
<b>Total</b>				<b>-150,000.00</b>





**Correspondence**  
**April 21, 2022**

## Monthly Business Meeting

3/1/2022

Call Meeting to Order 18:32

Attendees: Jenn King, Jenn Jennings, Christian Coerper, John McAdoo, Stephanie Barber, Lt. Tony Hadeed, Chief Alan Lashbrook, P. Gabriel Lombroso, Matt Dymont, Nita Hoops, Dave Espinosa  
Chief Joe Smith, Merissa Jensen, Laura Montez, Lt. Nelson, Lisa Youngberg

Invocation: P. Gabriel Lombroso

Motion to Approve 2/25 Minutes: 1<sup>st</sup> Nita, 2<sup>nd</sup> Jeffrey Aldridge. Passed.

Announcements:

Jenn King – Need a leader for the Easter Event, 4<sup>th</sup> July Event, Merchandise Program and Scholarship Program. Budgets already approved, please see Jenn for details. Requested volunteer group to provide the next EVFA meal April 5<sup>th</sup>, C.Coerper and C-shift have volunteered to provide food, thank you! Budget for the meal is \$250.

Current Fund Balance:

- i. Volunteer Association \$26,653.34 as of 2/28/22
- ii. Rescue Memorial Fund \$5,914.41 as of 2/28/22

Chief reports

Chief Joe Smith welcomed Nikki Meyer as the new financial officer. 10 applications received for the FM position. Shift Lt's now certified as backups: J.Brown, C.Coerper, T.Taudt, T.Troutman, B.Mckenzie.

Budget requests for 2022-2023 due by March 17<sup>th</sup>.

Provided slideshow showing Type III engine and Type VI on order for the district.

Upcoming training for Crew Boss and Instructor I next week and rolling out the new recruit academy starting March 11-13.

Committee Reports

**Budget Committee:** Lt. B Nelson - Review copy of budget approved

**Awards Banquet:** Merissa Jensen – Save the dates will be going out three weeks before the event. Also, please see voting box for “Fire Award” and another box for “Other Awards” in which members would like to nominate fellow team members.

**Easter Event:** Lisa Youngberg – Date is April 17<sup>th</sup>. Lisa volunteered to lead the event, thank you Lisa!

Inventory needs to be gone through to see what we have and what we still need. In addition, we need to get in touch with the school to see if we are still able to have it on their grounds or another place.

Budget \$2600

**Elections:** Captain Jeff R. Aldridge – tabled Board of Trustees election for next EFVA meeting. There is still time to submit your nominations.

Upcoming Events:

F.I.R.E. Award and Other, nominations due 3/28/22

Next EFVA Meeting, April 5<sup>th</sup> – Meal provided by C-Shift

Board of Trustees Elections, April 5th

Easter Event, April 17<sup>th</sup>

Awards Banquet, April 30<sup>th</sup>

Good of the Association

Thank you Lt. Nelson, Micah and family for helping to remove the signs for volunteers

Motion to Adjourn: 1<sup>st</sup> Jeffrey Aldridge, 2<sup>nd</sup> by Gabriel Lumbroso. Passed. 19:15

