

**ESTACADA RURAL FIRE DISTRICT NO. 69
JOB DESCRIPTION**

TITLE: **VOLUNTEER FIREFIGHTER/EMT**

TITLE DEFINITION: This position operates under the general direction and supervision of department officers. Participates in suppression drills, trains in firefighting skills and medical rescue techniques and takes part in fire prevention activities. Acts as a Fire Fighter or Rescue specialist responding on emergency medical incidents, and maintains certifications of competency. May be assigned additional specialized functions, duties and areas of responsibility. The position and related duties are performed in accordance with well-defined department and equipment procedures and regulations usually under general supervision at both the fire station and at the scene of an emergency incident.

GENERAL STATEMENT OF DUTIES: A Volunteer Firefighter/EMT operates under the general direction and supervision of department officers in completing training and other non-emergency work as well as participates in emergency medical and fire suppression activities. Fire Fighters/EMT's are required, as an essential function of the position, to perform under hazardous conditions involving smoke, heat, cramped surroundings requiring strenuous physical exertion and above average mobility, frequently outdoors, regardless of the weather, in high places and requires the ability to lift and move over 50 pounds. Fire Fighters are also required to respond to the public welfare, dealing with individuals or groups under extreme stress frequently involving trauma, suffering and personal tragedy. This position is to be performed in accordance with well-defined procedures, polices and regulations usually under general direction and supervision of fire district officers.

ESSENTIAL JOB FUNCTIONS:

1. Operates department apparatus and vehicles responding to emergency incidents; lays and connects hose lines as necessary to supply water; directs streams of water; is proficient in pump operations, auxiliary generators, power tools, fire extinguishers, and all other firefighting and rescue equipment utilized by the department.
2. Responds to alarms operating as a company; raises and climbs ladders, uses specialized equipment in the suppression of fire, rescue, forcible entry, ventilation, property conservation, overhaul and clean-up. Lays and connects hose lines to hydrants or engines, directs the nozzle in a fog or straight stream. Ventilates buildings and places salvage covers over furniture, operates a variety of power tools and equipment, provides emergency power and lighting and removes excess water and debris.
3. Performs a variety of rescue duties; may be required to drive rescue unit; attends to the public under stressful situations; administers a variety of medical aid within certification limits to the sick and injured; performs basic life support duties to the highest level of certification based upon existing District policy; extricates accident victims; may be required to search buildings and retrieve victims from the area or in other like hazardous situations; secures the scene and directs traffic as necessary.
4. Participates in continuing training and instruction programs by individual study or attendance at scheduled training sessions including presence/participation at weekly drill. Attends specialized training conferences, schools, seminars and other training functions to keep abreast of new developments in fire suppression tactics and EMS training as the Fire Chief may direct or authorize.
5. Compiles, writes and submits required reports concerning fire suppression and emergency medical incidents for submission to department officers as needed or when required which may include but are not limited to alarm reports, patient care forms, non-fire and fire, HazMat and maintenance forms.
6. Responds to the general public regarding fire suppression and emergency medical incidents or information following Department policies and procedures handling inquiries in a courteous and respectful manner reflecting a positive attitude.
7. Participates in and/or may be asked to prepare/direct critiques of emergency medical, hazardous materials and fire suppression incidents.
8. Responsible to maintain a high degree of competency and skill in fire protection and perform duties in a manner which reflects positively on the Fire District.

9. Assist with, or conducts, training of District personnel in use of power tools, annual and periodic pump testing, hose testing, SCBA maintenance and testing, driving standards and various related apparatus procedures adopted by the department.

NOTE: The intent of the listing of "typical" tasks is to describe the essential functions of the job. The description shall not, however, be construed as a complete listing of all miscellaneous, incidental or substantially similar duties which may be assigned during normal operations.

**QUALIFICATIONS:
MINIMUM KNOWLEDGE, SKILLS, AND ABILITIES**

1. Volunteer Firefighter/EMT is open to any person who is 18 years of age or older and we do not discriminate on the basis of national origin, disability, race, color, religion, or sex. Successful applicants must meet the following criteria and conditions of employment as established by Fire District administrative, state and federal policies.
2. Must have documented minimum education level of high school or equivalent and any combinations of experience and training which demonstrates the knowledge, skills and abilities to perform these described duties.
3. Must demonstrate the ability to physically accomplish the requirements of the District which include documented physical and visual ability to respond without notice to emergency incidents; to have above average mobility in confined, claustrophobic, hazardous areas frequently including high places, requiring the ability to lift and move over 50 pounds, regardless of weather and often outdoors with intermittent sitting, standing or stooping for long periods of time without interruption in a noisy environment.
4. Demonstrated ability to maintain composure, think clearly, and interpret orders and directions under emergency conditions as well as in daily operations. Ability to understand and follow oral and written instructions. Ability to comprehend and apply a variety of fire suppression and prevention and emergency medical services materials and information.
8. Demonstrated ability to routinely deal with the general public, public employees and officials, volunteers and staff in a courteous manner.
9. Ability to use good judgement, as instructions can be general and certain aspects occasionally require different course of action, or deviate from guidelines to get the job done.